

**CITY OF LINCOLN**  
**REGULAR CITY COUNCIL MEETING AGENDA**  
**SEPTEMBER 19, 2016**  
**IMMEDIATELY FOLLOWING THE PUBLIC HEARING**  
**VACATION OF PEKIN STREET RIGHT-OF-WAY**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Participation**
5. **Consent Agenda By Omnibus Vote**

All items under the Consent Agenda are considered to be routine in nature and/or non-controversial and will be approved by one motion. If any one wishes to have a separate vote on any item, it will be pulled from the Consent Agenda and voted on separately.

- A. Payment of Bills
- B. Approve minutes for the Public Hearing for the Tentative Appropriation Ordinance FY 16/17 on July 18, 2016 and the Public Hearing for the St. Clara's Manor Senior Services on August 15, 2016
- C. Request from the Knights of Columbus Council 1250 to permit a Tootsie Roll Drive on Friday, September 16, 2016 from 12:00 pm until 6:00 pm and on Saturday, September 17, 2016 from 8:00 am to 2:00 pm at the intersection of Broadway and N. McLean Streets
6. **Ordinances and Resolutions**
  - A. Ordinance amending City Code, Section 6-4-24, pertaining to cannabis and synthetic drugs
  - B. Ordinance for the vacation of the Pekin Street right-of-way
7. **Bids**
  - A. Award of bid for the 2016 Sidewalk and Curb Replacement Program to Halverson Construction in an amount not to exceed \$125,233.00
8. **Reports**
  - A. City Treasurer Report for August, 2016
  - B. City Clerk Report for August, 2016
  - C. Department Head Reports for August, 2016
9. **New Business/Communications**
  - A. Approval of an agreement between Crawford, Murphy and Tilly and the City of Lincoln to complete the Facilities Planning Amendment and the IEPA Revolving Loan Fund application in an amount not to exceed \$75,000
  - B. Approval of plans for installation of a new force main under Brainard's Branch at the State Street Bridge crossing and to let out for bids
  - C. Approval of the sublease agreement between the Lincoln Futbol Club and the Lincoln Area YMCA
  - D. Approval of Façade Improvement Grant to Sir Renna Tea at 113 N. Kickapoo Street in an amount not to exceed \$10,000.00
  - E. Approval of proposal from Prairie Engineers for construction observation services of the Lincoln Depot Project in an amount not to exceed \$117,280.00
  - F. Approval of additional scope of work to Beniach Construction for the 2016 Street Resurfacing Program in a total amount not to exceed \$504,790.16
  - G. Approval of Labor Agreement between the F.O.P., Lincoln City Lodge #208 and the City of Lincoln for the period from May 1, 2016 through April 30, 2019
10. **Announcements**
11. **Possible Executive Session**
12. **Adjournment**

We welcome the participation of persons with disabilities at all City of Lincoln meetings. If auxiliary aid or service is required for most effective participation and communication, please notify the City Clerk's Office at 217-735-2815 or [cityclerk@lincolnil.gov](mailto:cityclerk@lincolnil.gov) no later than 48 hours prior to the meeting time.

Lincoln, Illinois  
Public Hearing  
July 18, 2016

The City of Lincoln Public Hearing met in the Council Chambers on Monday, July 18, 2016.

Deputy City Clerk Mrs. Fulk called the roll call. There were eight Aldermen present (Alderman Bauer, Alderman Hoefle, Alderman Hoinacki, Alderman Horn, Alderman Mourning, Alderman Parrott, Alderman Tibbs and Alderman Welch) and none absent. Also present were Street Superintendent Mr. Landers, American Water Manager Mr. Ferguson, Police Chief Adams, City Building and Safety Officer Mr. Lebegue, and Fire Chief Miller. Also present were Mayor Neitzel, City Treasurer Mr. Conzo, City Attorney Mr. Blinn Bates, City Administrator Mr. Johnson, Deputy City Clerk Mrs. Fulk, and Recording Secretary Mrs. Riggs.

Mayor Neitzel called the meeting to order at 7:00 p.m. on the Appropriations Ordinance for FY 2016-2017 for the Tentative Appropriation Ordinance in the amount of \$31,510,750 before transfers, for the fiscal year beginning May 1, 2016.

Mrs. Wanda Lee Rohlfs was present to discuss the appropriation ordinance. She wanted to know what all went into contractual services. She was concerned about the TIF district under the item of bond interest and payments that are being made by the City of Lincoln.

No other discussion was held.

Mayor Neitzel closed the hearing at 7:14 p.m.

Respectfully submitted,

Risa Riggs  
Recording Secretary

Lincoln, Illinois  
Public Hearing – St. Clara's Manor Senior Services  
August 15, 2016

The City of Lincoln Public Hearing – St. Clara's Manor Senior Services met in the Council Chambers on Monday, August 15, 2016.

City Clerk Mrs. Gehlbach called the roll call. There were eight Aldermen present (Alderman Bauer, Alderman Hoefle, Alderman Hoinacki, Alderman Horn, Alderman Mourning, Alderman Parrott, Alderman Tibbs and Alderman Welch) and none absent. Also present were Street Superintendent Mr. Landers, Police Chief Adams, Building and Safety Officer Mr. Lebegue, and Fire Chief Miller. Also present were Mayor Neitzel, City Treasurer Mr. Conzo, City Attorney Mr. Blinn Bates, City Administrator Mr. Johnson, City Clerk Mrs. Gehlbach, and Recording Secretary Mrs. Riggs.

Mayor Neitzel called the meeting to order at 7:00 p.m. on the St. Clara's Manor Senior Services.

Mrs. Wanda Rohlf's said she addressed the City Council last week on her concerns. She was not able to read through all the information that she had received. The applicant is seeking to improve the quality and they will be going from 140 beds to 106 beds. She is concerned about the economic development part of this.

Mayor Neitzel closed the hearing at 7:06 p.m.

Respectfully submitted,

Risa Riggs  
Recording Secretary

## MEMORANDUM

**TO:** Mayor and Aldermen of the City of Lincoln

**FROM:** Clay T. Johnson, City Administrator 

**MEETING**

**DATE:** September 13, 2016

**RE:** Request to Permit – Knights of Columbus

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The Knights of Columbus have submitted a request to permit their Tootsie Roll sale at the intersection of Broadway and McLean from Noon to 6PM on Friday, September 16<sup>th</sup> and from 8AM to 2PM on Saturday, September 17<sup>th</sup>. The Knight of Columbus have provided a certificate of insurance to the City for the event.

The application was not provided in advance of the September 6<sup>th</sup> meeting and will need to be approved on September 20<sup>th</sup>.

**COW Recommendation:** Place the request on the Council's consent agenda for Monday, September 19.

**Council Recommendation:** Approve the Request to Permit as presented.

REQUEST TO PERMIT

DATE: 8-29-2016

We, the undersigned of the City of Lincoln, do hereby respectfully request the Mayor and the City Council to permit

the knights of Columbus Council 1250 Lincoln  
to solicit funds for the 4D (tootsie roll) drive  
from Noon Friday September 16<sup>th</sup> to 6:00pm  
and from 8:00am Saturday September 17<sup>th</sup> to 2:00pm  
at the intersection of Broadway and McLean  
Streets

If the above request is for use of City Property, including streets and/or alleys, please check one of the two boxes below.

☒ A Certificate of Insurance Liability for the event is attached.

☐ A Certificate of Insurance Liability for the event will be provided to the City no later than \_\_\_\_\_.

If City property is used, a Certificate of Insurance Liability is required listing the City as an additional insured. The City reserves the right to postpone review and consideration of this Request to Permit until a Certificate of Insurance Liability is provided.

Name: Ryan Coughlin

Address: 1720 North Ottawast.

Lincoln, IL 62656

Phone: 605-0050 Cell: 750-2240

Email: ryncghin@aol.com



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
08/29/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER <b>HARRIS-HODNETT INSURANCE SERVICES</b> 617 KEOKUK STREET  LINCOLN IL 62656	CONTACT NAME: <b>LINDSAY VOLLE</b> PHONE (A/C, No, Ex): (217) 732-4115 FAX (A/C, No): (217) 732-4116 E-MAIL ADDRESS: <b>LINDSAY.VOLLE@OUTLOOK.COM</b> PRODUCER CUSTOMER ID #:
INSURED  Lincoln Columbian Home Association Lincoln Knights of Col. #1250 P.O. BOX 231 LINCOLN IL 62656	INSURER(S) AFFORDING COVERAGE INSURER A: <b>CINCINNATI INSURANCE CO</b> INSURER B: <b>CINCINNATI INDEMNITY CO</b> INSURER C: INSURER D: INSURER E: INSURER F:

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADOL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC		EPP/EBA 029 78 97	01/17/2015	01/17/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		EBA 029 78 97	01/17/2016	07/17/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
	UMBRELLA LIAB EXCESS LIAB DEDUCTIBLE RETENTION \$	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A	EWG 029 23 78	01/17/2016	01/17/2017	WC STATUTORY LIMITS E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
TOOTSIE ROLL DRIVE HELD SEPTEMBER 16 & 17, 2016 @ McLEAN & BROADWAY STREET, LINCOLN, IL 62656

## CERTIFICATE HOLDER

## CANCELLATION

CITY OF LINCOLN CITY HALL LINCOLN IL 62656	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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## LINCOLN POLICE DEPARTMENT

CHIEF OF POLICE PAUL ADAMS



DEPUTY CHIEF MATTHEW VLAHOVICH

**To: City of Lincoln Administrator, Clay Johnson**  
**From: Chief of Police, Paul Adams**  
**Meeting Date: September 13, 2016**

### **Re: Cannabis and Synthetics Ordinance**

#### **Background**

The Lincoln Police Department over the years have investigated cannabis related charges and they were charged under the State Cannabis Control Act. The previous amount was less than 2.5grams was a Class C misdemeanor. With the State decriminalizing less than 10 grams now and making it a civil offense we will see an increase in the amount of use of cannabis in our jurisdiction.

Macon and Christian Counties have had a dramatic increase in the use of these synthetic substances.

#### **Analysis/Discussion**

Although possession of cannabis on the State level is not a criminal offense it is still against the law and there are civil penalties that can be imposed by the State from \$100 to \$200. This makes the charge not much different than a speeding ticket, which there are many that violate that law. The Logan County States Attorney Office will be inundated with civil cases.

Cannabis on a recreational level still has many health concerns as it is not regulated and you have no idea what you are actually ingesting. Synthetics also have the same concern as they are not regulated so you have no idea what kind of chemicals are being ingested. Individual products can contain a vast range of different chemical formulations and potencies, some of which can be two to 500 times stronger than THC.

Synthetic drugs are chemically laced substances akin to marijuana, cocaine and methamphetamine that have been sold over the counter at convenience stores, gas stations and tobacco shops throughout Illinois. Based on their chemical make-up, these drugs are commonly known as **Cannabinoids**. They are popularly known as K2 or Spice, cannabinoids contain chemical compounds designed to mimic the effects of THC.

Though the drugs' packaging states the products are not intended for human consumption, their design, labeling and marketing clearly allude to the product being smoked and inhaled.

## LINCOLN POLICE DEPARTMENT

CHIEF OF POLICE PAUL ADAMS



DEPUTY CHIEF MATTHEW VLAHOVICH

We have worked with many gas stations in Lincoln so they would not stock these materials, however the use and sale in other jurisdictions around us are not as quite controlled. We also need to make sure we are preventing this locally so it does not get out of control.

Though states, including Illinois, have implemented bans on specific formulas of synthetic marijuana and bath salts, drug makers have tried to sidestep these regulations. Manufacturers have adapted by replacing the strain of a banned synthetic cannabinoid or cathinone with a newer version that is not yet on the market and not yet known to authorities. This modification process poses further risk to its users, who are unaware of the risks and reactions new chemicals may cause.

### **Fiscal Impact**

There would be no negative fiscal impact other than the purchase of citations to be issued for the local ordinance. I would suggest that at the minimum 50% of the fines received be used for local drug and alcohol prevention and education programs. Those funds can be used for educational material and resources for DARE, a K-9 program, and any needed investigative equipment will be very beneficial.

### **COW Recommendation**

Place on Council Agenda for September 19, 2016: Approve the Cannabis and Synthetics Ordinance.



ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING TITLE 6, CHAPTER 4, SECTION 24  
OF THE CITY CODE OF THE CITY OF LINCOLN, ILLINOIS

WHEREAS, the City Code of the CITY OF LINCOLN, Title 6, Chapter 4, Section 24, currently prohibits the possession of drug paraphernalia within the CITY OF LINCOLN; and,

WHEREAS, 65 ILCS 5/11-20-5 grants local municipalities the authority to do all acts and make all regulations which may be necessary or expedient for the promotion of health; and,

WHEREAS, ingesting cannabis has been proved to cause health problems and to promote the spread of the use of other drugs; and,

WHEREAS, 65 ILCS 5/11-60-2 allows a local municipality to define, prevent, and abate nuisances; and,

WHEREAS, the City Council of the CITY OF LINCOLN feels that it would be in the best interest of the citizens of the CITY OF LINCOLN, ILLINOIS, to amend the current Ordinance prohibiting the possession of drug paraphernalia to include prohibitions against the possession of cannabis within the City limits; and,

WHEREAS, the City Council of the CITY OF LINCOLN believes the possession of drug paraphernalia and cannabis within the City limits is a nuisance; and,

WHEREAS, local Ordinances providing penalties for

possession of drug paraphernalia and possession of cannabis are permitted by State statute; and,

WHEREAS, the City Council believes that it is in the best interest of the citizens of the CITY OF LINCOLN, LOGAN COUNTY, ILLINOIS, to deter and prohibit the possession of drug paraphernalia and the possession of cannabis and to attempt to prevent the nuisance of the same.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the CITY OF LINCOLN, LOGAN COUNTY, ILLINOIS, as follows:

1. That Title 6, Chapter 4, Section 24 is hereby deleted and the following is inserted in place thereof:

**"6-4-24 POSSESSION OF DRUG PARAPHERNALIA**

(A) Definitions. All defined terms used in this section which are not expressly defined herein shall have the meaning ascribed to such term in the Illinois Controlled Substances Act or the Illinois Cannabis Control Act. As used in this chapter, unless the context otherwise requires:

(1) *CANNABIS*. Shall have the meaning ascribed to it in Section 3 of the Illinois Cannabis Control Act, as if that definition were incorporated herein.

(2) *CONTROLLED SUBSTANCES*. Shall have the meaning ascribed to it in the Illinois Controlled Substances Act, as if that definition were incorporated herein.

(3) *DELIVER OR DELIVERY*. The actual, constructive or attempted transfer of possession, with or without consideration, whether or not there is an agency relationship.

(4) *DRUG PARAPHERNALIA*.

(a) All equipment, products and materials of

any kind which are used, intended for use or assigned for use, in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing, concealing, injecting, ingesting, inhaling or otherwise introducing into the human body, cannabis or a controlled substance in violation of the Illinois Cannabis Control Act or the Illinois Controlled Substances Act. It includes, but is not limited to:

1. Kits used, intended for use or designed for use in manufacturing, compounding, converting, producing, processing or preparing cannabis or controlled substances.

2. Isomerization devices used, intended for use of designed for use in increasing the potency of any species of plant which is cannabis or a controlled substance.

3. Testing equipment used, intended for use or designed for use in identifying or in analyzing the strength, effectiveness or purity of cannabis or controlled substances.

4. Scales and balances used, intended for use or designed for use in weighing or measuring cannabis or controlled substances.

5. Diluents and adulterants, such as quinine, hydrochloride, mannitol, mannite, dextrose and lactose used, intended for use or designed for use in cutting cannabis or controlled substances.

6. Separation gins and sifters used, intended for use or designed in removing twigs and seeds from, or in otherwise cleaning or refining cannabis.

7. Blenders, bowls, containers, spoons and mixing devices used, intended for use or designed for use in compounding cannabis or controlled substances.

8. Capsules, balloons, envelopes and other containers used, intended for use or designed for use in packaging small quantities of cannabis or controlled substances.

9. Containers and other objects used, intended for use or designed for use in storing or concealing cannabis or controlled substances.

10. Hypodermic syringes, needles and other objects used, intended for use or designed for use in parenterally injecting cannabis or controlled substances into the human body.

11. Objects used, intended for use or designed for use in ingesting, inhaling or otherwise introducing marijuana, cocaine, hashish or hashish oil into the human body, such as:

- a. Metal, wooden, acrylic, glass, stone, plastic or ceramic pipes with or without screens, permanent screens, hashish heads or punctured metal bowls.
- b. Water pipes.
- c. Carburetion tubes and devices.
- d. Smoking and carburetion masks.
- e. Roach clips, meaning objects used to hold burning material, such as a marijuana cigarette, that has become too small or too short to be held in the hand.
- f. Miniature cocaine spoons and cocaine vials.
- g. Chamber pipes.
- h. Carburetor pipes.
- i. Electric pipes.
- j. Air driven pipes.
- k. Chillums.
- l. Bongs.
- m. Ice pipes or chillers.

(b) In determining whether an object is DRUG PARAPHERNALIA, a court or other authority consider, in addition to all other logically relevant factors, the following:

1. Statements by an owner or by anyone in control of the object concerning its use.

2. Prior convictions, if any, of an owner or of anyone in control of the object, under any state or federal law relating to any controlled substance.

3. The proximity of the object in time and space to direct violation of this chapter.

4. The proximity of the object to cannabis or controlled substance.

5. The existence of any residue of cannabis or controlled substances on the object.

6. Direct or circumstantial evidence of the intent of an owner or of anyone in control of the object to deliver it to persons whom he or she knows or should reasonably know intend to use the object to facilitate a violation of the Illinois Cannabis Control Act or the Illinois Controlled Substances Act. The innocence of an owner or of anyone in control of the object as to a direct violation of the Illinois Cannabis Control Act or the Illinois Controlled Substances Act shall not prevent a finding that the object is intended for use or assigned for use as "drug paraphernalia".

7. Instructions, oral or written, provided with the object concerning its use.

8. Descriptive materials accompanying the object which explain or depict its use.

9. National and local advertising concerning its use.

10. The manner in which the object is displayed for sale.

11. Whether the owner or anyone in control of the object is a legitimate supplier of like or

related items to the community, such as a licensed distributor or dealer of tobacco products.

12. Direct or circumstantial evidence of the ratio of sales of the object(s) to the total sales of the business enterprise.

13. The existence and scope of legitimate uses for the object in the community.

14. Expert testimony concerning its use.

(5) *MANUFACTURER.* The production, preparation, propagation, compounding, conversion or processing of cannabis or controlled substances, either directly or indirectly, by extraction from substances of natural origin, or independently by means of chemical synthesis, or by a combination of extraction and chemical synthesis, and includes any packaging or repackaging of cannabis or controlled substances or labeling of its container; except, that MANUFACTURER does not include the preparation, compounding, packaging or labeling of cannabis or controlled substances as an incident to lawful research, teaching or chemical analysis and not for sale.

(6) *PRODUCT CONTAINING A SYNTHETIC ALTERNATIVE DRUG.* Any product containing a synthetic cannabinoid, stimulant or psychedelic/ hallucinogen, as those terms are defined herein, or a drug that is misbranded or falsely advertised as a product containing a synthetic alternative drug.

(7) *PERSON.* Any individual, corporation, government or governmental subdivision or agency, business trust, estate, trust, partnership or association, or any other entity.

(8) *PRODUCE OR PRODUCTION.* Planting, cultivating, tending or harvesting.

(9) *STATE.* Includes the State of Illinois and any state, district, commonwealth, territory, insular possession thereof, and any area subject to the legal authority of the United States of America.

(10) *SYNTHETIC CANNABINOID*. Any compound that functions similar to the active ingredient in marijuana, tetrahydrocannabinol (THC), including, but not limited to, any quantity of a natural or synthetic material, compound, mixture, preparation, substance and their analog (including isomers, esters, ethers, salts, and salts of isomers) containing a cannabinoid receptor agonist.

(B) Unlawful use or possession of drug paraphernalia. It is unlawful for any person to use or to possess with intent to use drug paraphernalia to plant, propagate, cultivate, grow, harvest, manufacture, compound, convert, produce, process, prepare, test, analyze, pack, repack, store, contain, conceal, inject, ingest, inhale, or otherwise introduce into the human body, cannabis or a controlled substance in violation of the Illinois Cannabis Control Act or the Illinois Controlled Substances Act.

(C) Possession of not more than 10 grams of cannabis. It is unlawful for any person to knowingly possess not more than 10 grams of any substance containing cannabis.

(D) Possession of not more than 30 grams of cannabis. It is unlawful for any person to knowingly possess more than 10 grams and not more than 30 grams of any substance containing cannabis.

(E) Delivery or intent to deliver drug paraphernalia.

(1) Prohibited generally. It is unlawful for any person to deliver, possess with intent to deliver or manufacture with intent to deliver drug paraphernalia knowing, or under circumstances where one reasonably should know, that it will be used to plant, propagate, cultivate, grow, harvest, manufacture, compound, convert, produce, process, prepare, test, analyze, pack, repack, store, contain, inject, inhale or otherwise introduce into the human body, cannabis or a controlled substance in violation of the cannabis control act or the Illinois controlled substances act.

(F) Advertising drug paraphernalia. It is unlawful for any person to place in any newspaper, magazine,

handbill or other publication any advertisement knowing, or under circumstances where one reasonably should know, that the purpose of the advertisement, in whole or in part, is to promote the sale of objects designed or intended for use as drug paraphernalia.

(G) Sale or delivery of a synthetic alternative drug. It is unlawful for any person to sell, offer for sale, publicly display for sale or attempt to sell, give, deliver, or barter any product containing a synthetic alternative drug.

(H) Possession of a synthetic alternative drug. It is unlawful for any person to knowingly possess or deliver a product containing a synthetic alternative drug with the intent of using the product for ingestion, consumption, inhaling, or intravenous use. In determining intent under this division, a trier of fact may take into consideration, among other things: the proximity of the product to drug paraphernalia; the presence of the product on or within drug paraphernalia; the proximity of the product to a different controlled substance; and whether or not the individual in possession of the product is exhibiting physical effects commonly associated with being under the influence of a controlled substance.

(I) Manufacture. It shall be unlawful for any person to manufacture, or assemble the ingredients with the intent to manufacture, a product containing a synthetic alternative drug. In determining intent under this division, a trier of fact may take into consideration, among other things: the proximity of the product or ingredients to drug paraphernalia; the presence of the product or ingredients on or within drug paraphernalia; the proximity of the product or ingredients to a different controlled substance.

(J) Penalties.

(1) Any person found to be in violation of (B), as it relates to cannabis, or (C) shall be subject to a minimum fine of one hundred dollars (\$100.00) and a maximum fine of two hundred dollars (\$200.00).

(2) Any person found to be in violation of (B), as it relates to any drug other than cannabis, (D), (E), (F), or



(G) shall be subject to fine of not less than seven hundred fifty dollars (\$750.00) for each violation thereof.

(3) Any person found to be in violation of (H) or (I) shall be subject to a fine of not less than five hundred dollars (\$500.00) and not more than seven hundred fifty dollars (\$750.00) for each violation thereof.

(4) Each violation of this section, or every day a violation continues to exist, shall constitute a new and separate violation."

2. That should any clause, sentence, or paragraph of the above-noted Ordinance be declared invalid by any Court of competent jurisdiction, such invalidity shall not affect any other portion of said Ordinance.

3. That the above-noted Ordinance shall be full force and effect from and after its publication in pamphlet form as provided by law.

The vote on the adoption of this Ordinance was as follows:

Alderman Parrott

Alderman  
Hoefle

Alderwoman Tibbs

Alderwoman  
Bauer

Alderman Hoinacki

Alderman  
Mourning

Alderwoman Horn

Alderman Welch

Ayes:

\_\_\_\_\_

Nays:

\_\_\_\_\_

Absent:

\_\_\_\_\_

Abstentions:

\_\_\_\_\_

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2016.


CITY OF  
LINCOLN

BY: \_\_\_\_\_

Martha A. Neitzel,  
Mayor  
City of Lincoln, Logan  
County, Illinois

ATTEST: \_\_\_\_\_ (SEAL)  
City Clerk, City of Lincoln,  
Logan County, Illinois

## MEMORANDUM

**TO:** Mayor and Aldermen of the City of Lincoln  
**FROM:** Clay T. Johnson, City Administrator   
**MEETING**  
**DATE:** August 23, 2016  
**RE:** Ordinance \_\_: Vacation of Pekin Street Right-of-Way

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### **Background**

In June of 2014, the City Council voted to close the Pekin Street at the approaches to the railroad right of way to help accommodate the High Speed Rail project. Closing the street at the crossing made the city eligible for incentive payments from the railroad due to the elimination of an at-grade crossing. This action was taken as part of an agreement with the Union Pacific and the Illinois Commerce Commission. Closing the street is also in accordance with the Lincoln Depot renovation site plan. With Pekin Street closed, the rail platform can be extended and eliminate the need for Broadway to be closed during a passenger train's stop.

### **Analysis/Discussion**

The agreement with Union Pacific and the Illinois Commerce Commission stipulates that not only should the roadway be closed at the at-grade crossing, the public right-of-way should be vacated. This action would honor that commitment by vacating the Pekin Street right-of-way within the bounds of the railroad right-of-way. The area in question is highlighted in the attached plat of vacation.

The process is the same as that of the vacation of 7<sup>th</sup> Street for the expansion of Christian Homes. The City must publish notice in the local paper of a public hearing on the vacation at least fifteen days prior to the hearing and the consideration of the Council. To coincide with the Council's meeting schedule, I would ask that the Council place this public hearing on Monday, September 19, 2016 at 7PM. The City Attorney will prepare the proper notice and it will be ran in The Courier on or before September 4, 2016.

### **Fiscal Impact**

There are incentives involved in closing the crossing and vacating the right-of-way. The Union Pacific will offer \$450,000 to the City and the ICC will offer \$70,000 once the right-of-way vacation process is complete.

### **COW Recommendation**

Place the public hearing for the vacation of the Pekin Street right-of-way on the September 19<sup>th</sup> agenda along with the ordinance memorializing the vacation.

### **Council Recommendation**

Approve the ordinance as presented.

Certificate of Publication in THE COURIER by GateHouse Media Illinois Holdings, Inc.

STATE OF ILLINOIS  
COUNTY OF LOGAN ss

GATEHOUSE MEDIA ILLINOIS HOLDINGS, INC., DOES HEREBY CERTIFY:

That it is a corporation duly organized and existing under the laws of the State of Illinois;

That it is the publisher of *The Courier*, a secular daily newspaper printed and published in the City of Lincoln, in Logan County, Illinois, and of general circulation in said City, County and State; and that it is a newspaper as defined in the Notice by Publication Act - Illinois Compiled Statutes, Chapter 715 Section 5;

That a notice of which the annexed is a true copy has been regularly published in said newspaper one time each day; that the first publication of said notice was on the twenty-ninth day of August, 2016, and the last publication thereof was on the twenty-ninth day of August, 2016;

That the face of type in which each publication of said notice was printed was the same as the body of type used in the classified advertising in the newspaper in which said publication was made;

That said *The Courier* has been regularly published in said City, County and State for at least one year prior to publication of said notice.

IN WITNESS WHEREOF, said GateHouse Media Illinois Holdings, Inc., publisher as aforesaid, has executed this Certificate of Publication by its Officer or Agent thereunto duly authorized this twenty-ninth day of August, 2016.

GATEHOUSE MEDIA ILLINOIS HOLDINGS, INC.

By  ITS VICE PRESIDENT

Printer's Fee \$135.96

No. 16-404

NOTICE OF HEARING ON VACATION  
OF  
PUBLIC STREET RIGHT-OF-WAY  
LINCOLN CITY COUNCIL  
LINCOLN, ILLINOIS

On Monday, September 19, 2016, at 7:00 p.m., a public hearing will be held by the Mayor and the City Council of the City of Lincoln, Illinois, in the City Council Chambers, City Hall, Lincoln, Illinois, for the purpose of considering and hearing testimony as to the vacation of a public street or right-of-way in the City of Lincoln, Logan County, Illinois, and which land sought to be vacated is legally described as follows:

Being a part of the Pekin Street Road right-of-way that lies within the U.P.R.R. Right-of-Way, in the Northwest Quarter of Section 31, Township 20 North, Range 2 West of the Third Principal Meridian, City of Lincoln, Logan County, State of Illinois, being more particularly described as follows:

Commencing at the intersection of the Westerly right-of-way line of Chicago Street and the Southerly right-of-way of line Pekin Street, thence North 49° 09' 43" West, 92.90 feet along said Southerly right-of-way line to the Point of Beginning. From said Point of Beginning, thence North 49° 10' 45" West 50.04 feet along said Southerly right-of-way line; thence North 41° 08' 34" East 60.00 feet to a point on the Northerly right-of-way line of said Pekin Street; thence South 49° 10' 45" East 50.06 feet along said Northerly right-of-way line; thence South 41° 10' 00" West 60.00 feet to the Point of Beginning. Containing 3,003.00 square feet, or 0.069 acre, more or less.

The City of Lincoln is considering vacating the above-described right of way on Pekin Street. A copy of the proposed Ordinance vacating the right of way and an accurate map of the property sought to be vacated is on file with the City Clerk of the City of Lincoln, Illinois, at City Hall.

You are further notified that said hearing may be continued from time-to-time.

All interested parties are invited to attend the public hearing and will be given an opportunity to be heard.

By order of the City Council of the City of Lincoln, Illinois  
Susan Gehlbach  
City Clerk

ORDINANCE NO. \_\_\_\_\_

ORDINANCE VACATING A PORTION OF PEKIN STREET  
IN THE CITY OF LINCOLN, LOGAN COUNTY, ILLINOIS

WHEREAS, the City of Lincoln is a municipal corporation situated in Logan County, Illinois; and,

WHEREAS, the State of Illinois, has requested that the City of Lincoln vacate a portion of Pekin Street, and offered a significant incentive for doing so, which area sought to be vacated is legally described as follows:

Being a part of the Pekin Street Road right-of-way that lies within the U.P.R.R. Right-of-Way, in the Northwest Quarter of Section 31, Township 20 North, Range 2 West of the Third Principal Meridian, City of Lincoln, Logan County, State of Illinois; being more particularly described as follows:

Commencing at the intersection of the Westerly right-of-way line of Chicago Street and the Southerly right-of-way of line Pekin Street, thence North  $49^{\circ} 09' 43''$  West, 92.90 feet along said Southerly right-of-way line to the Point of Beginning. From said Point of Beginning, thence North  $49^{\circ} 10' 45''$  West 50.04 feet along said Southerly right-of-way line; thence North  $41^{\circ} 08' 34''$  East 60.00 feet to a point on the Northerly right-of-way line of said Pekin Street; thence South  $49^{\circ} 10' 45''$  East 50.06 feet along said Northerly right-of-way line; thence South  $41^{\circ} 10' 00''$  West 60.00 feet to the Point of Beginning. Containing 3,003.00 square feet, or 0.069 acre, more or less;

and,

WHEREAS, the area which is the subject of the request to vacate is shown in greater detail on Exhibit A attached hereto and by this reference made a part hereof; and,

WHEREAS, a public hearing was conducted by the City Council of the City of Lincoln with respect to such request to vacate at 7:00 p.m. on Monday, September 19, 2016, at the City Council Chambers in the City of Lincoln, Logan County, Illinois, at which time all interested parties were given an opportunity to be heard; and,

WHEREAS, at least fifteen (15) days prior to the above-noted public hearing, a Notice of the time, place, and subject matter of the hearing was published in The Courier, a newspaper of general circulation within the City of Lincoln, Logan County, Illinois; and,

WHEREAS, the City Council considered said request at a workshop meeting of the City Council held on Tuesday, August 23, 2016, and was once again considered by the City Council at their regular voting meeting on Monday, September 19, 2016, immediately following the public hearing as hereinabove referred to, and the City Council has considered the request and all input at the public hearing; and,

WHEREAS, it has been determined that the area sought to be vacated is not necessary for any public purpose, with the exception of a reservation of easements for any utilities, whether municipally owned or privately owned, located within the area to be vacated; and,

WHEREAS, the vacation shall not become effective until the Illinois Commerce Commission has issued an Order authorizing an incentive payment from the State of Illinois to the City of Lincoln from the Grade Crossing Protection Fund; and,

WHEREAS, it appears to be in the best interest of the citizens of the City of Lincoln, Logan County, Illinois, that said above-described area be vacated; and,

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Lincoln, Logan County, Illinois, as follows:

1. That the following-described real estate, as depicted on Exhibit A attached hereto and made a part hereof, be and the same is hereby vacated, to-wit:

Being a part of the Pekin Street Road right-of-way that lies within the U.P.R.R. Right-of-Way, in the Northwest Quarter of Section 31, Township 20 North, Range 2 West of the Third Principal Meridian, City of Lincoln, Logan County, State of Illinois; being more particularly described as follows:

Commencing at the intersection of the Westerly right-of-way line of Chicago Street and the Southerly right-of-way of line Pekin Street, thence North 49° 09' 43" West, 92.90 feet along said Southerly right-of-way line to the Point of Beginning. From said Point of Beginning, thence North 49° 10' 45" West 50.04 feet along said Southerly right-of-way line; thence North 41° 08' 34" East 60.00 feet to a point on the Northerly right-of-way line of said Pekin Street; thence South 49° 10' 45" East 50.06 feet along said Northerly right-of-way line; thence South 41° 10' 00" West 60.00 feet to the Point of Beginning. Containing 3,003.00 square feet, or 0.069 acre, more or less;

reserving, however, unto the City of Lincoln, for its benefit and for the benefit of any public or private utility companies, a perpetual easement to maintain any existing utilities or sewers located in, on, or under said area to be vacated, for the benefit of the citizens of the City of Lincoln and together with the right to maintain, repair, replace, or renew any such utilities in perpetuity. The adjoining property owners, upon vacating the area, shall not put any obstruc-

tion, building, improvement, structure, fence, planting, shrubbery, or tree within ten (10) feet on either side of any existing utilities that run through said vacated area or within ten (10) feet of the eastern five (5) feet of the area to be vacated. If any such improvement, building, structure, fence, planting, shrubbery, or tree is placed in the easement area in which there are currently private or public utilities, the City of Lincoln shall be entitled to remove the same without liability or obligation to the owner of the adjacent property.

2. The City of Lincoln, on behalf of itself or any utility company presently having a utility located in any of the area hereby vacated, reserves the right to enter upon the vacated area, by and through its employees, contractors, or other utilities, as is necessary from time to time and in perpetuity to maintain, repair, renew, or replace any existing utilities or sewer lines, and the City of Lincoln, nor any utility company, shall be, in any event, liable or responsible to any adjoining property owner for any damage to the land resulting from such maintenance, repair, replacement, or renewal.

3. That said vacation shall become effective upon the issuance of an Order by the Illinois Commerce Commission authorizing an incentive payment from the State of Illinois to the City of Lincoln from the Grade Crossing Protection Fund and should the Illinois Commerce Commission reject payment or not issue an Order within sixty (60) days of the passage of this Ordinance, this Ordinance shall become null and void.

4. That said vacated parcel is a right of way for the Railroad and will continue to be the same.



5. That should any clause, sentence, paragraph, or part of this Ordinance be declared invalid by any Court of competent jurisdiction, such invalidity shall not affect the validity of this Ordinance as a whole nor any part thereof other than the part so declared to be invalid.

6. That the City Clerk is directed to file a certified copy of this Ordinance with the Logan County Recorder once an appropriate Order is issued by the Illinois Commerce Commission.

The vote on the adoption was as follows:

Alderman Parrott	_____	Alderman Hoefle	_____
Alderwoman Tibbs	_____	Alderwoman Bauer	_____
Alderman Hoinacki	_____	Alderman Mourning	_____
Alderwoman Horn	_____	Alderman Welch	_____

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Abstentions: \_\_\_\_\_

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

CITY OF LINCOLN

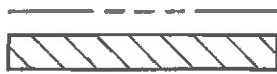
BY: \_\_\_\_\_

Mayor  
City of Lincoln, Logan  
County, Illinois

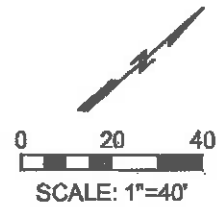
ATTEST: \_\_\_\_\_ (SEAL)

City Clerk, City of Lincoln,  
Logan County, Illinois

# **LEGEND**



RIGHT-OF-WAY LINE  
PORTION OF RIGHT-OF-WAY TO  
BE VACATED (3,003.00 SQ. FT.)

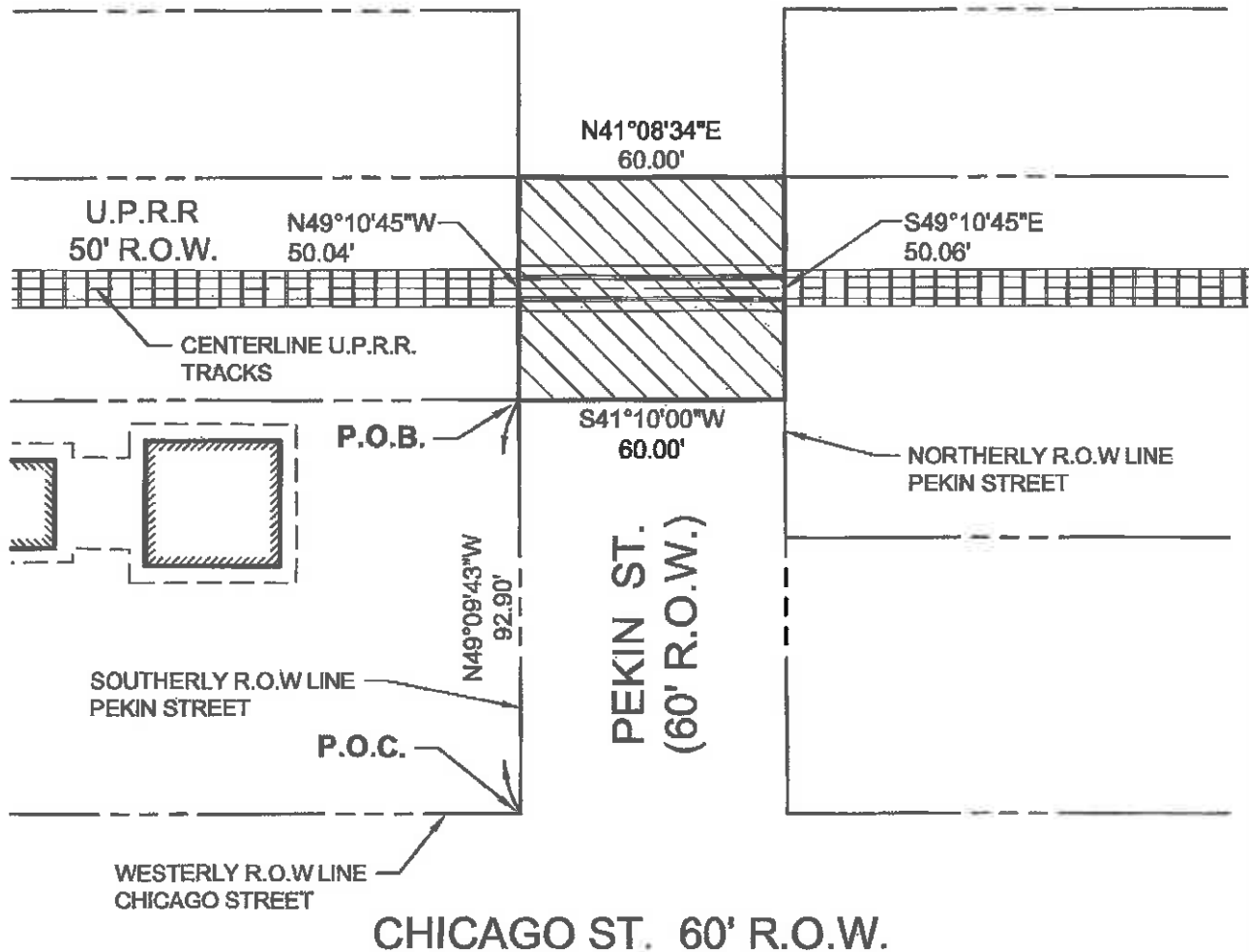


14

15

16

**SANGAMON ST. (60' R.O.W.)**



**CHICAGO ST. 60' R.O.W.**

PT N.W. 1/4, SEC. 31, T.20N., R.2W., 3RD P.M.



**Farnsworth**  
GROUP

7707 N. KNOXVILLE AVE, SUITE 100  
PEORIA, ILLINOIS 61614  
(309) 689-9888 / info@f-w.com

CITY OF LINCOLN  
TRAIN DEPOT  
VACATION PLAT  
LINCOLN, ILLINOIS

Project No: 0141676.04  
Book No:  
Drawn by: DJM  
Reviewed: JDA  
Date: 8-16-16

1 of 2

PEO-8-55

**LEGAL DESCRIPTION OF AREA TO BE VACATED**

BEING A PART OF THE PEKIN STREET ROAD RIGHT-OF-WAY THAT LIES WITHIN THE U.P.R.R. RIGHT-OF-WAY, IN THE NORTHWEST QUARTER OF SECTION 31, TOWNSHIP 20 NORTH, RANGE 2 WEST OF THE THIRD PRINCIPAL MERIDIAN, CITY OF LINCOLN, LOGAN COUNTY, STATE OF ILLINOIS; BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE INTERSECTION OF THE WESTERLY RIGHT-OF-WAY LINE OF CHICAGO STREET AND THE SOUTHERLY RIGHT-OF-WAY OF LINE PEKIN STREET, THENCE NORTH 49 DEGREES 09 MINUTES 43 SECONDS WEST 92.90 FEET ALONG SAID SOUTHERLY RIGHT-OF-WAY LINE TO THE POINT OF BEGINNING. FROM SAID POINT OF BEGINNING, THENCE NORTH 49 DEGREES 10 MINUTES 45 SECONDS WEST 50.04 FEET ALONG SAID SOUTHERLY RIGHT-OF-WAY LINE; THENCE NORTH 41 DEGREES 08 MINUTES 34 SECONDS EAST 60.00 FEET TO A POINT ON THE NORTHERLY RIGHT-OF-WAY LINE OF SAID PEKIN STREET; THENCE SOUTH 49 DEGREES 10 MINUTES 45 SECONDS EAST 50.06 FEET ALONG SAID NORTHERLY RIGHT-OF-WAY LINE; THENCE SOUTH 41 DEGREES 10 MINUTES 00 SECONDS WEST 60.00 FEET TO THE POINT OF BEGINNING. CONTAINING 3,003.00 SQUARE FEET, OR 0.069 ACRE, MORE OR LESS.

**SURVEYOR'S CERTIFICATE**

STATE OF ILLINOIS)  
SS  
CITY OF PEORIA)

WE, FARNSWORTH GROUP, INC., CONSULTING ENGINEERS, ARCHITECTS AND LAND SURVEYORS, HAVE PREPARED THIS VACATION PLAT BEING PART OF THE PEKIN STREET ROAD RIGHT-OF-WAY, IN THE NORTHWEST QUARTER OF SECTION 31, TOWNSHIP 20 NORTH, RANGE 2 WEST OF THE THIRD PRINCIPAL MERIDIAN, CITY OF LINCOLN LOGAN COUNTY, STATE OF ILLINOIS.

THIS PLAT, TO THE BEST OF OUR KNOWLEDGE AND BELIEF, IS A TRUE REPRESENTATION OF SAID RIGHT-OF-WAY, DRAWN TO A SCALE OF 1 INCH = 40 FEET.

WITNESS MY HAND AND SEAL THIS 18th DAY  
AUGUST 2016.

NO SURVEY FIELD WORK WAS PERFORMED IN THE PREPARATION OF THIS VACATION PLAT.

FARNSWORTH GROUP, INC.  
7707 N. KNOXVILLE AVE, SUITE 200  
PEORIA, IL 61614

BY:



KENNETH J. SILVERTHORN  
PROFESSIONAL LAND SURVEYOR NO. 3413



DATE: 8-18-2016  
EXP. DATE: 11-30-2016  
DESIGN FIRM REGISTRATION  
NO. 184-001856

PT N.W. 1/4, SEC. 31, T.20N., R.2W., 3RD P.M.



7707 N. KNOXVILLE AVE, SUITE 100  
PEORIA, ILLINOIS 61614  
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CITY OF LINCOLN  
TRAIN DEPOT  
VACATION PLAT  
LINCOLN, ILLINOIS

Project No: 0141676.04  
Book No:  
Drawn by: DJM  
Reviewed: JDA  
Date: 8-16-16

2 of 2

## MEMORANDUM

**TO:** Mayor and Aldermen of the City of Lincoln  
**FROM:** Clay T. Johnson, City Administrator *g*  
**MEETING**  
**DATE:** September 13, 2016  
**RE:** 2016 Sidewalk and Curb Replacement Program Bid Award

### Background

The City Council budgeted \$175,000 for the replacement of sidewalks and curbs in the FY 2016 budget, but the City did not receive any bids when it solicited contractors last year. In this year's budget, the Council again set aside \$175,000 for the replacement of sidewalks and curbs. Mr. Landers and Joe Adams of Farnsworth worked to identify areas which were in need of repair. Mr. Landers focused mostly on school zones and higher traffic pedestrian areas for this year's program. Most of the targeted areas are along 8<sup>th</sup> Street and College (north of 8<sup>th</sup> Street) this year.

### Analysis/Discussion

The City opened bids for the 2016 Sidewalk and Curb Replacement Program on August 25, 2016. In that solicitation, the City received two bids: Halverson Construction (Springfield, IL), Illinois Civil Contractors, Inc. (East Peoria, IL), and Kinney Contractors (Raymond, IL). The attached bid tabulation outlines the costs provided by each contractor in their bid. The summary of costs are as follows:

• Illinois Civil Contractors	\$135,825
• Halverson Construction	\$125,233
• Kinney Contractors	\$145,661

The engineer's estimate on the scope of work was \$147,095. The apparent low bid came from Halverson Construction. Their bid was inspected and all provisions were included. We do not plan to spend the entire budgeted amount on sidewalks as the scope of work provided a logical stopping point for this year.

### Fiscal Impact

The FY 2017 MFT budget includes a line item totaling \$175,000 for the replacement of sidewalks and curbs. The proposed amount from this bid is under that budgeted amount by \$49,767.

### COW Recommendation

Place the award of the bid for the 2016 Sidewalk and Curb replacement program to Halverson Construction on the Council's September 19, 2016 agenda.

### Council Recommendation

Award the bid for the 2016 Sidewalk and Curb replacement program to Halverson Construction and authorize the Mayor to execute the necessary documents to have the project proceed.



Tabulation of Bids

Local Public Agency: City of Lincoln  
County: Logan  
Section: 16-00000-00-GM  
Estimate: 147,095.00  
Date: 8/25/2018  
Time: 2:00 PM  
Appropriation:

Attended By: Joe Adams, Farnsworth Group

Local Public Agency: City of Lincoln			Date: 8/25/2018			Name of Bidder:			Illinois Civil Contractors			Halverson Construction			Kinney Contractors		
County: Logan			Time: 2:00 PM			Address of Bidder:			420 Pinecrest Dr.			620 N. 19th St			19342 E. Frontage Rd.		
Section: 16-00000-00-GM			Appropriation:						East Peoria, IL 61611			Springfield, IL 62702			Raymond, IL 62560		
Estimate: 147,095.00						Proposal Guarantee:			Bid Bond			Bid Bond			Bid Bond		
Attended By: Joe Adams, Farnsworth Group			Terms:			Approved Engineer's Estimate											
Item No.	Item	Delivery	Unit	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	
1	Sidewalk Removal	SF		6475	4.0000	\$ 25,900.00	2.0000	\$ 12,950.00	1.0000	\$ 6,475.00	3.2000	\$ 20,720.00	3.2000	\$ 20,720.00			
2	Driveway Pavement Removal	SY		242	10.0000	\$ 2,420.00	19.0000	\$ 4,598.00	14.0000	\$ 3,388.00	20.0000	\$ 4,840.00	20.0000	\$ 4,840.00			
3	PCC Sidewalk 4 inch	SF		5730	10.0000	\$ 57,300.00	7.0000	\$ 47,110.00	8.0000	\$ 59,224.00	8.0000	\$ 53,840.00	8.0000	\$ 53,840.00			
4	Detectable Warnings	SF		40	45.0000	\$ 1,800.00	32.0000	\$ 1,280.00	32.0000	\$ 1,280.00	35.0000	\$ 1,400.00	35.0000	\$ 1,400.00			
5	Comb. Curb & Gutter Removal	FT		370	10.0000	\$ 3,700.00	15.0000	\$ 5,550.00	6.0000	\$ 2,220.00	15.0000	\$ 5,550.00	15.0000	\$ 5,550.00			
6	Curb and Gutter	FT		370	45.0000	\$ 16,650.00	53.0000	\$ 19,510.00	50.0000	\$ 18,500.00	50.0000	\$ 18,500.00	50.0000	\$ 18,500.00			
7	Class D Patch, Type IV, Special	SY		85	105.0000	\$ 8,925.00	210.0000	\$ 17,850.00	140.0000	\$ 11,900.00	200.0000	\$ 17,000.00	200.0000	\$ 17,000.00			
8	PCC Driveway Pavement 6 inch	SY		33	75.0000	\$ 2,475.00	107.0000	\$ 8,015.00	92.0000	\$ 6,960.00	72.0000	\$ 5,376.00	72.0000	\$ 5,376.00			
9	PCC Driveway Pavement 8 inch	SY		33	65.0000	\$ 2,145.00	102.0000	\$ 6,660.00	85.0000	\$ 5,525.00	75.0000	\$ 4,875.00	75.0000	\$ 4,875.00			
10	Aggregate Surface Course	TON		5	40.0000	\$ 200.00	83.0000	\$ 3,320.00	150.0000	\$ 6,000.00	60.0000	\$ 2,400.00	60.0000	\$ 2,400.00			
11	Aggregate for Temporary Access	TON		10	50.0000	\$ 500.00	80.0000	\$ 4,000.00	105.0000	\$ 5,250.00	60.0000	\$ 3,000.00	60.0000	\$ 3,000.00			
12	Topsoil Furnish and Place 4"	SY		500	7.0000	\$ 3,500.00	14.0000	\$ 98.00	7.0000	\$ 49.00	18.0000	\$ 126.00	18.0000	\$ 126.00			
13	Seeding, Class 1A	ACRE		0.2	1500.0000	\$ 300.00	23.0000	\$ 3,450.00	4.8000	\$ 7,200.00	11.0000	\$ 16,500.00	11.0000	\$ 16,500.00			
14	Nitrogen Fertilizer Nutrient	LB		20	2.0000	\$ 40.00	12.0000	\$ 240.00	8.0000	\$ 160.00	5.0000	\$ 100.00	5.0000	\$ 100.00			
15	Phosphorus Fertilizer Nutrient	LB		20	2.0000	\$ 40.00	12.0000	\$ 240.00	8.0000	\$ 160.00	5.0000	\$ 100.00	5.0000	\$ 100.00			
16	Potassium Fertilizer Nutrient	LB		20	2.0000	\$ 40.00	12.0000	\$ 240.00	8.0000	\$ 160.00	5.0000	\$ 100.00	5.0000	\$ 100.00			
17	Traffic Control and Protection, (Special)	LSUM		1	12000.0000	\$ 12,000.00	4,800.0000	\$ 57,600.00	6,000.0000	\$ 72,000.00	8,000.0000	\$ 96,000.00	8,000.0000	\$ 96,000.00			
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# GENERAL HIGHWAY MAP

CITY OF  
**LINCOLN**  
LANAN COUNTY  
ILLINOIS

STATE OF ILLINOIS  
DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS AND TRANSPORTATION  
TO THE PUBLIC

2.1. MAPS OF THE STATE OF ILLINOIS  
TO THE PUBLIC

2.2. MAPS OF THE STATE OF ILLINOIS  
TO THE PUBLIC

2.3. MAPS OF THE STATE OF ILLINOIS  
TO THE PUBLIC

2.4. MAPS OF THE STATE OF ILLINOIS  
TO THE PUBLIC

2.5. MAPS OF THE STATE OF ILLINOIS  
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2.6. MAPS OF THE STATE OF ILLINOIS  
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2.31. MAPS OF THE STATE OF ILLINOIS  
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2.33. MAPS OF THE STATE OF ILLINOIS  
TO THE PUBLIC

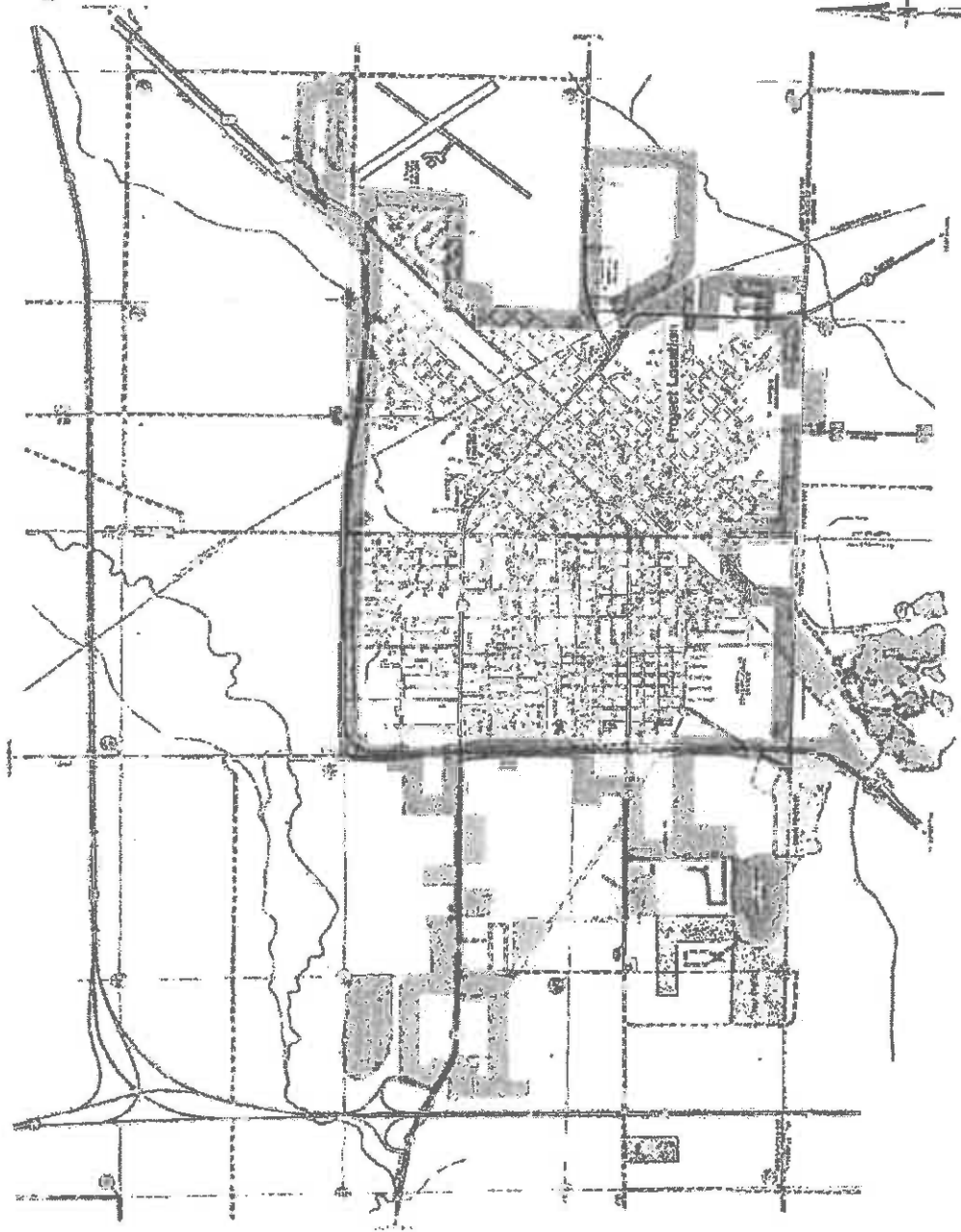
2.34. MAPS OF THE STATE OF ILLINOIS  
TO THE PUBLIC

2.35. MAPS OF THE STATE OF ILLINOIS  
TO THE PUBLIC

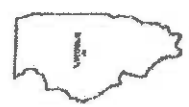
2.36. MAPS OF THE STATE OF ILLINOIS  
TO THE PUBLIC

2.37. MAPS OF THE STATE OF ILLINOIS  
TO THE PUBLIC

2.38. MAPS OF THE STATE OF ILLINOIS  
TO THE PUBLIC



THIS MAP IS NOT TO BE USED FOR ANY PURPOSE OTHER THAN THAT FOR WHICH IT WAS DESIGNED.



Legend	Symbol	Description
1	Circle with dot	City
2	Circle with cross	Town
3	Circle with plus	Village
4	Circle with asterisk	Hamlet
5	Circle with X	Unincorporated community
6	Circle with dot and cross	County seat
7	Circle with cross and dot	State capital
8	Circle with cross and dot and X	State capital and county seat
9	Circle with cross and dot and X and plus	State capital, county seat, and village
10	Circle with cross and dot and X and plus and asterisk	State capital, county seat, village, and hamlet

LINE

CHES

ST

FLM

9TH

ABRAHAM  
LINCOLN  
MEM. HOSP.

25 30  
36 31

8TH ST

DAVEY

ST

ST

7TH

ST



= Sidewalk Replacement  
= Curb Replacement

ST

ST

ST

PIN

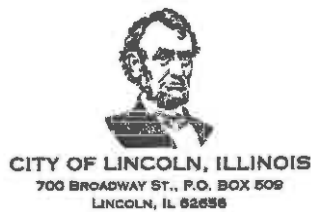
MIL

6TH

## City of Lincoln - 2016 Sidewalk Replacement Program

Street	From	To	Side	Operation	Length	Curb Ramp	Driveway (SY)
8th St	Union	Elm	North	sidewalk	490	1	13
8th St	Union	Elm	North	curb	240		
8th St	Maple	Pine	South	sidewalk	175	1	33
8th St	Maple	Pine	South	curb	130		
8th St	Pine	College	South	sidewalk	190		
8th St	College	State	North	sidewalk	210	1	
College	8th St	9th St	West	sidewalk	245	1	





September 12, 2016

TO: City Aldermen  
Martha Neitzel, Acting Mayor  
Clay Johnson, City Administrator  
Chuck Conzo, City Treasurer  
Tim Ferguson, EMC Facility Manager

FROM: Susan Gehlbach, City Clerk

The chart below represents the breakdown of the past due sewer balances as of 08/31/16. These accounts are divided into three periods, 0-45 days, 46-90 days and over 90 days. The Monthly sewer balance total includes LDC and both prisons as of August 31, 2016. We received past due payments in the month of August from both prisons which totaled \$301,103.49.

Reports	0-45 Days	46-90 Days	Over 90 Days	Total
Monthly	\$ 49,104.59	\$ 45,278.80	\$ 81,598.01	\$ 175,981.40
Commercial	\$ 674.19	\$ 1,645.81	\$ 882.23	\$ 3,202.23
Northeast	\$ 12,250.28	\$ 465.90	\$ 12,524.93	\$ 25,241.11
South	\$ 2,570.57	\$ 3,047.19	\$ 40,196.43	\$ 45,814.19
Northwest	\$ 4,497.90	\$ 6,374.10	\$ 14,816.03	\$ 25,688.03
TOTALS	\$ 69,097.53	\$ 56,811.80	\$ 150,017.63	\$ 275,926.96

Please note as of August 31, 2016 (accounts that are 90 days or more past due) totaled \$150,017.63. We have authorized IL-AWC to disconnect water service to 219 properties with allowing 193 reconnections (due to payment in full) since February, 2012. There are 13 properties in foreclosure, delinquent taxes, and/or bankruptcy; with a total of \$21,825.16 (included in above past due residential totals).

The Commercial and South Sections were billed on 08/31/16.

Monthly - August	\$ 248,336.17
Commercial	\$ 113,252.91
South Section	\$ <u>128,985.42</u>

TOTAL \$ 490,574.50

The total amount of sewer receipts collected for the month of August, 2016:

\$427,908.86 cash & checks
+ 13,863.35 debit/credit payments (E-Pay)
\$441,772.21 Total amount received

Since the Clerk's office began enforcing collection of delinquent sewer accounts on 01/01/12, \$138,159.07 (approx. 80%) on 155 properties; \$7,358.98 (approx. 4.3%) on 8 properties have been written off due to Bankruptcy, Tax Deed and US Marshall sales; and \$27,113.34 (approx. 15.7%) on 13 properties are left to be collected, on the original \$172,631.39 (176 properties) outstanding sewer balances.

Lincoln Police Department  
**Monthly Report**

August 2016



### **Special Police Services**

The Lincoln Police Department provides four officers during Friday and Saturday nights of Lincoln Balloon Festival to provide for security and traffic control.

This year we also teamed up with Integrity Data to provide DARE t-shirts to the crowd with the use of a t-shirt launcher. As you can see in the picture, it was a big hit with all ages.

We also provided services for the Third Friday events in the downtown area. It is always nice to have the uniformed officers on foot patrol in the area. There are many great contacts made and it is another way we integrate with our community on more of a positive manner.

911 Pekin St.  
Lincoln, IL 62656  
P: 217-732-2151  
F: 217-732-4589  
[police@lincoln.il.gov](mailto:police@lincoln.il.gov)  
[www.lincoln.il.gov](http://www.lincoln.il.gov)

## **Contents**

PG 2: News - Including accomplishments, events, and awards.

PG 3-7: Monthly Stats - UCR, Arrests, Tickets, and Fines.

PG 8-9: Division Reports - Investigations, Patrol, and DARE and School Resource

## NEWS

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### Training

Det/Sgt Matthew Comstock and Cpl. Maurice Johnson completed the First Line Supervision: Leadership and Management Skills training course sponsored by the Public Agency Training council in Normal, Illinois from August 16<sup>th</sup> – 18<sup>th</sup>.

Officer Shawn Pettit completed the Tactical Emergency Casualty Care for Patrol Officers training course sponsored by the Illinois Law Enforcement Training and Standards Board in Decatur, Illinois on August 26<sup>th</sup>.

Officers Christopher Reed and Chad Eimer completed Mobile Field Force training course sponsored by ILEAS in Champaign, Illinois on August 31<sup>st</sup>.

### Events

Chief Paul Adams spoke to the Criminal Justice Class at the Lincoln Community High School on Wednesday August 24, 2016.

The Lincoln Police Department provided security for the Third Friday event that was held downtown Lincoln on August 19<sup>th</sup>. The Third Friday “Adventure” theme was a success, with the rock climbing wall drawing a crowd.

The Lincoln Police Department provided traffic control for Balloon Festival on August 26<sup>th</sup> – 28<sup>th</sup>. The Lincoln Police Department also provided an Officer, along with a squad car, to meet with the community at the Kick Off for the Balloon Festival at Symphony of Lincoln on Thursday August 25<sup>th</sup>. Sergeant Miles Craig also assisted in shooting DARE t-shirts into the crowd with Integrity Data.

## MONTHLY STATISTICS

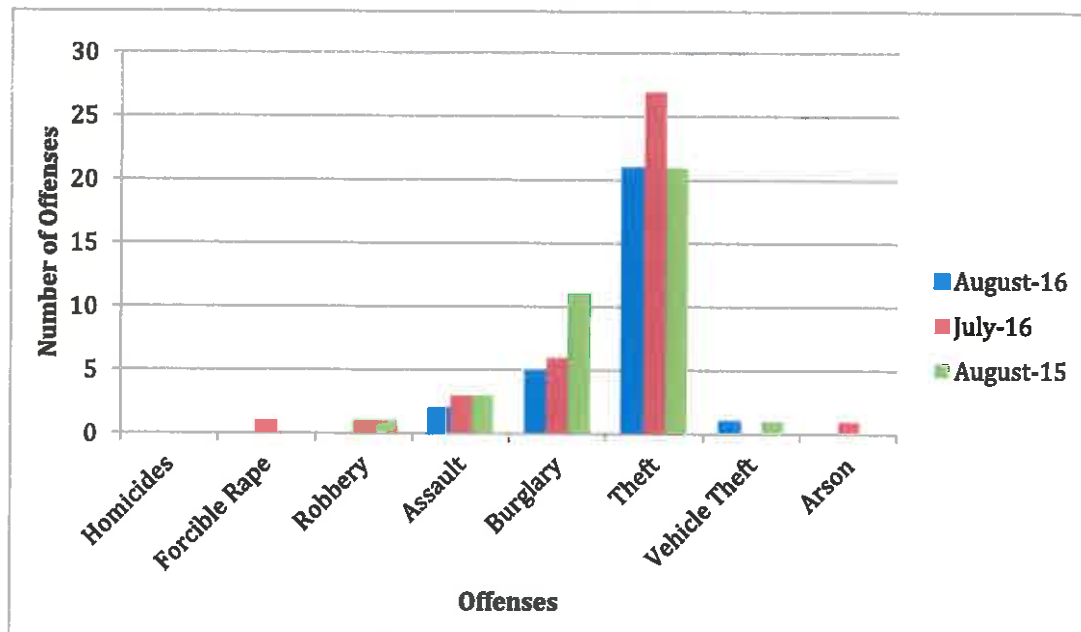
### Uniform Crime Reporting (UCR)

UCR is the reporting system that the State of Illinois uses. These statistics are sent to the FBI to be included in the Federal UCR statistics. These statistics include the most major crimes. Although the State of Illinois has many offenses some are grouped together for these stats, for instance battery is included in assaults.

### UCR Report for August 2016

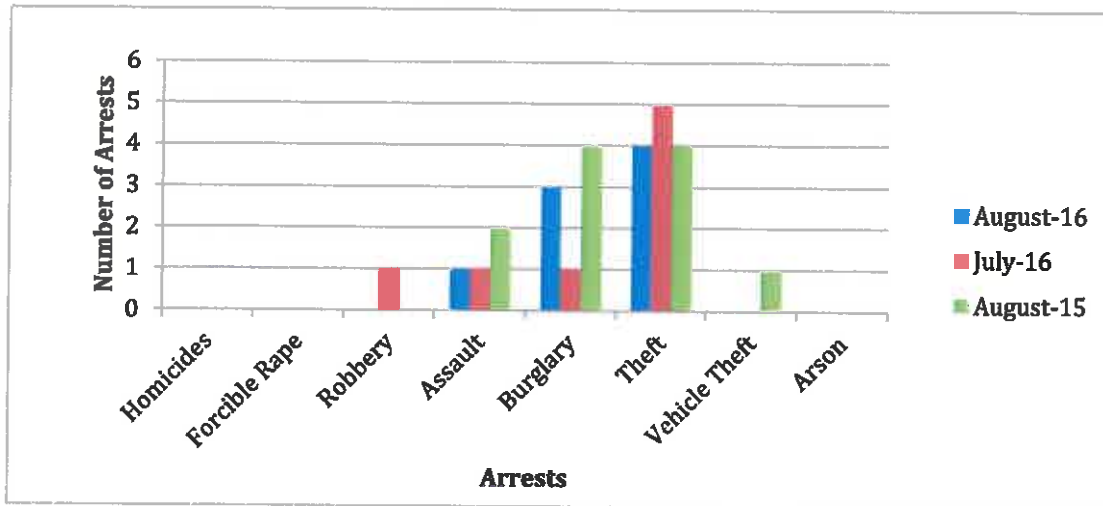
#### Offenses

Month	Homicides	Forcible Rape	Robbery	Assault	Burglary	Theft	Vehicle Theft	Arson
Aug-16	0	0	0	2	5	21	1	0
Jul-16	0	1	1	3	6	27	0	1
Aug-15	0	0	1	3	11	21	1	0



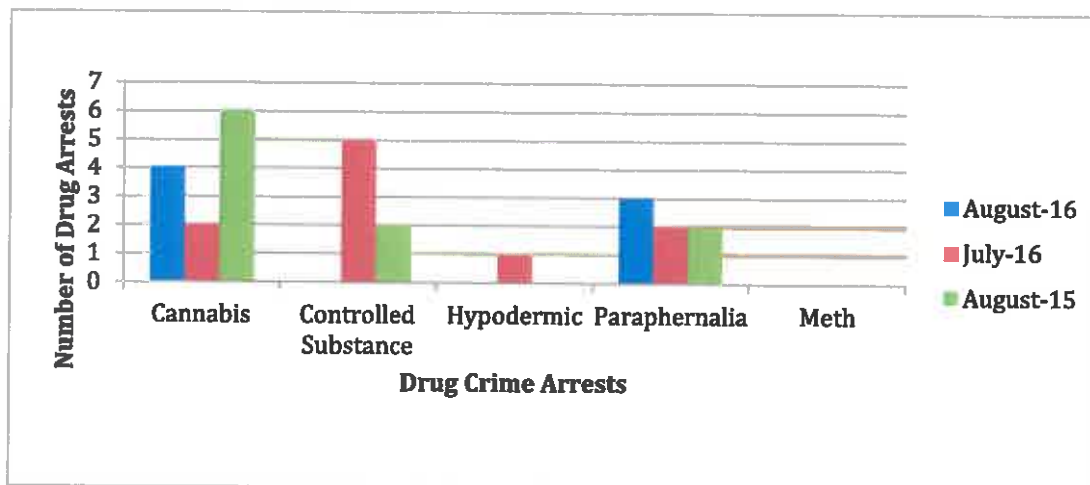
## Arrests

Month	Homicides	Forcible Rape	Robbery	Assault	Burglary	Theft	Vehicle Theft	Arson
Aug-16	0	0	0	1	3	4	0	0
Jul-16	0	0	1	1	1	5	0	0
Aug-15	0	0	0	2	4	4	1	0



## Drug Crime Arrests

Month	Cannabis	Controlled Substance	Hypodermic	Paraphernalia	Meth
Aug-16	2	5	1	2	0
Jul-16	6	4	0	0	0
Aug-15	2	7	0	3	0



Lincoln Police responded to 1275 incidents for this month. Lincoln Police took 137 case reports for the month. Total cases handled for the calendar year is 1033.

### Top 10 Charges

Description	Amount
Theft - Under \$500	18
Domestic Battery	10
Driving With Suspended/Revoked Drivers License (Misdemeanor)	8
Warrant In-State	8
Criminal Damage to Property <\$300	7
Possession of Drug Paraphernalia	7
Burglary - Motor Vehicle	5
Criminal Damage to Vehicle	5
Criminal Damage to Property >\$300	4
Violation Order of Protection	4

### Arrests Statistics between 08-01-16 and 08-31-16

### Top 12 Charges

Description	Amount
Domestic Battery	11
Driving With Suspended/Revoked Drivers License (Misdemeanor)	7
Warrant In-State	7
Possession of Drug Paraphernalia	6
Illegal Consumption / Possession of Alcohol By a Minor	4
Home Invasion/Cause Injury	3
Obstructing a Peace Officer	3
Possession of Cannabis - < 10 Grams	2
Retail Theft: Takes Possession Of Property	2
Theft - Under \$500	2
Warrant Arrest	2
Disorderly Conduct, Disturbing the Peace	1

### Arrest Sex Breakdown

Sex	Amount	Percent
Male	47	74.60%
Female	16	25.40%
Total	63	100.00%

### Arrest Adult/Juvenile Breakdown

Age	Amount	Percent
Adult	60	95.24%
Juvenile	3	4.76%
Total	63	100.00%

### Arrest Race Breakdown

Race	Amount	Percent
White	47	74.60%
Black	11	17.46%
Hispanic	4	6.35%
Multi-Racial	1	1.59%
Asian	0	0.00%
Unknown	0	0.00%
Total	63	100.00%

### Citation Statistics between 08-01-16 and 08-31-16

#### Top 12 Charges

Description of Offense	Amount
Speeding	29
Operating Uninsured Motor Vehicle	25
Unlawful Use of Electronic Communication Device on Roadway	22
Disobeyed Stop Sign	21
Operate A Vehicle With Expired Registration 1st and 2nd Offense	19
No Rear Registration Plate Light	13
Failure to Signal	8
Driving With Suspended/Revoked Drivers License (Misdemeanor)	7
Fail to Reduce Speed/Accident to Avoid Accident	6
Expiration of Registration	5
Possession of Cannabis Drug Paraphernalia	5
Failure to Wear Properly Adjusted and Fastened Seat Safety Belt	4

### Citation Sex Breakdown

Sex	Amount	Percent
Male	137	58.80%
Female	96	41.20%
Total	233	100.00%

### Citation Race Breakdown

Race	Amount	Percent
White	192	82.40%
Black	27	11.59%
Multi-Racial	4	1.72%
Asian	2	0.86%
Hispanic	4	1.72%
Unknown	4	1.72%
Total	233	100.00%

### Citation Type

Type	Amount	Percent
Traffic	96	41.20%
Written Warning	129	55.36%
City Ordinance	5	2.15%
State Civil Law	3	1.29%
Total	233	100.00%

### Vehicle Crashes

There were 33 crashes that the Lincoln Police Department responded to for August 2016. Total for the year is 252.

### Fines

Fines collected, by the Logan County Circuit Clerk, for Lincoln during the month of August were \$4726.29 bringing the total to \$41197.89 for the calendar year.

Fines collected for Parking Tickets for the month of August was \$135.00 bringing the total collected this calendar year to \$2577.55. There is \$235.00 of issued parking tickets for the month of July that are pending as of this date.



## **DIVISION REPORTS**

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### **Patrol**

While patrolling the streets in August, the officers wrote 3 State Civil Law Citations in addition to the Traffic Citations and City Ordinance Citations that were written in August.

On July 29, 2016, the Illinois General Assembly amended the Cannabis Control Act, Drug Paraphernalia Act, and Illinois Vehicle Code, that took effect upon signing, and has immediate implications for law enforcement in Illinois, and has substantially effected the day-to-day operations of our sworn officers. The statutory level of offenses for the possession of cannabis and drug paraphernalia have been reduced or decriminalized. IF a traffic stop or other citizen contact leads to the recovery of 10.0 grams or less of a substance containing cannabis and/or a piece of drug paraphernalia with cannabis residue is present, an officer can inform the subject they are in violation of a "civil law offense(s)" and will be receiving a "civil law citation(s)". The officer can write a State Civil Law Citation. The citation comes with a first appearance date, at least 30 days from the date the citation is issued, a fine of \$120.00, and the court appearance can be waived, to admitting to the violation and payment of \$120.00 on or before the court appearance date given on the citation, to the Circuit Clerks office.

### **Investigations**

#### **Cases Investigated by CID-12 for August 2016**

- 2016-1276 Residential Burglary
- 2016-7332 Child Abduction
- 2016-7720 Forgery
- 2016-7868 Predatory Criminal Sexual Assault
- 2016-7909 Residential Burglary/Possession of Controlled
- 2015-13059 Burglary
- 2016-291 Aggravated Battery
- 16-12954CI Possession of Controlled Substance
- 16-13821CI Unlawful Use of a Weapon
- 2016-2DI Methamphetamine Conspiracy
- 16-13527CI Production of Cannabis
- 2014-8801 Aggravated Criminal Sexual Abuse
- 2016-5DI Delivery of Controlled Substance
- 2016-7016 Aggravated Criminal Sexual Assault
- 2016-9223 Internal Investigation

### **DARE/Community Policing**

August 1<sup>st</sup> – 7<sup>th</sup>: The Lincoln Police Department along with Logan County Crime Stoppers spent the week at the Logan County Fair. I purchased multiple items to give out to people and children who visited the tent. The Park District let us use their popcorn machine which was a huge hit with all the fair goers!

August 2<sup>nd</sup>: Officers spent the evening at Brainard Landings for National Night Out. We had pizza with the residents and visited for a few hours. Some officers were talked into having our faces painted with some of the kids!

### **LCHS School Resource Officer**

Since the Lincoln Community High School started for the 2016-2017 school year, Officer Tim Butterfield has already had a busy start. Officer Butterfield responded to 33 incidents at LCHS during August 2016. The most common offenses for August were Class Misconduct, Social/Emotional, Theft, Medical, and General Misconduct where the parents were contacted.

In addition to his daily functions, Officer Butterfield has added outside labeling for first responders. He was a guest speaker in the Criminal Justice class. He has also begun a report/investigation on a former LCHS staff member for Theft.



**AMERICAN WATER**  
**Contract Services Group**

150 West Kickapoo Street  
Lincoln, Illinois 62656  
[www.amwater.com](http://www.amwater.com)

P 217.732.4030  
F 217.732.8596

September 14, 2016

CITY OF LINCOLN  
700 Broadway Street  
Lincoln, Illinois 62656

**Monthly Sewer Operations Report**

Dear Alderman:

American Water Contract Services is pleased to present the monthly operations report for August, 2016. This report contains information on the following:

- General Information,
- Facility Operations,
- Lift Station Operations,
- Collection System Operations,
- Maintenance and Repair Budget,
- Safety and Training

Please feel free to contact me with any questions or comments, or if you would like copies of any of the attachments listed above. American Water Contract Services greatly appreciates the opportunity to provide service, as well as, continue our partnership with the City of Lincoln.

Sincerely,

Timothy D Ferguson  
Facility Manager

## 1.0 GENERAL INFORMATION

- The facility received 6.51 inches of precipitation in August.

## 2.0 FACILITY OPERATIONS

### 2.1 Influent Quality

Table 2.1, indicates the influent quality for the month of August.

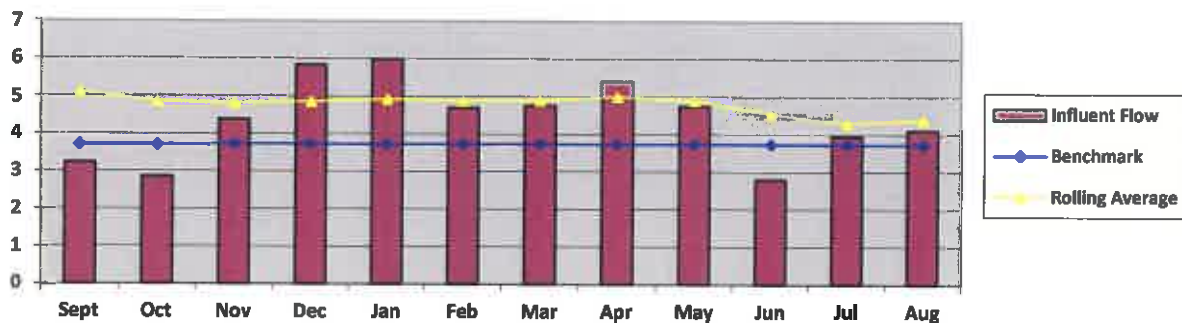
*Table 2.1, Influent Quality*

PARAMETER	MONTHLY AVERAGES
Biological Oxygen Demand (BOD <sub>5</sub> )	124 mg/l
Total Suspended Solids (TSS)	144 mg/l
Ammonia Nitrogen (NH <sub>3</sub> -N)	9.5 mg/l

### 2.2 Influent Flow Benchmark

Graph 2.2, compares the fiscal year's flow with the 2004/2005 benchmark. As indicated by Graph 2.2, the annual benchmark for influent flow is 3.73 MGD. The 12 month rolling average is 4.40 MGD.

*Graph 2.2, Influent Flow*



### 2.3 Effluent Quality

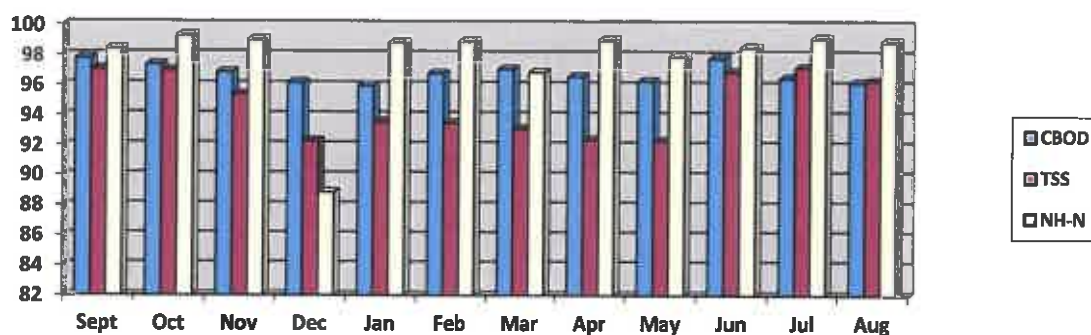
The effluent quality at the facility consistently met permit limits during this reporting period. Table 2.3, compares the effluent quality with the NPDES permit limits.

*Table 2.3, Effluent Quality*

PARAMETER	PERMIT LIMITS	MONTHLY AVERAGES
Biochemical Oxygen Demand (CBOD <sub>5</sub> )	20 mg/L	4.67 mg/L
Total Suspended Solids (TSS)	25 mg/L	5.23 mg/L
Ammonia Nitrogen (NH <sub>3</sub> -N)	4.0 mg/L	.1 mg/L

The Wastewater Treatment Facility has performed well over the past reporting period. Graph 2.3, illustrates the removal rate the facility achieved on the three above parameters. The annual average removal rate for BOD was 96.2%, TSS was 96.3%, and the NH<sub>3</sub>-N was 98.9%.

**Graph 2.3, Removal Rate (Percentage)**



## **2.4 Scheduled and Unscheduled Maintenance and Repair**

The following is a list of the major preventive maintenance or repair tasks that were performed within the facility during the reporting period.

- The PLC (Computer that controls everything) failed on our Influent Pumping Station. Britton Automation has installed new one and is working through the programming of the unit. Still many glitches to work out
- The flow meter for the Influent Pumping Station has failed as well. A new unit was installed by Britton.
- The IL EPA has received comments on the City's NPDES Permit Modification containing the LTCP. The Sierra Club has questioned the lack of Phosphorus limits and the seasonal disinfection. The EPA has not issued a final response yet.

## **3.0 LIFT STATION OPERATIONS**

The lift stations performed well in during the reporting period. The following is a list of major preventive maintenance or repair tasks that were performed within the facility during the reporting period.

- The VFD on #1 pump at Lincolnwood Lift Station burned up. A new unit has been ordered to replace.

---

## **4.0 COLLECTION SYSTEM OPERATIONS AND MAINTENANCE**

### **4.1 Cleaning and Televising**

Table 4.1, displays the cleaning and televising information for the reporting period and the fiscal year.

*Table 4.1, Cleaning and Televising*

Footage Cleaned	6847
Double Footage Cleaned	787
YTD Footage Cleaned	26,053
Footage Televised	1,089.9
YTD Footage Televised	10,421.6
Number of Days on Repairs	15
Number of Catch Basins Cleaned	35

### **4.2 Scheduled and Unscheduled Maintenance and Repair**

The following is a list of the major preventive maintenance or repair tasks that were performed within the collection system during the reporting period.

- Hoerr Construction finished up the sewer lining project. We were able to rehabilitate almost 6,000 Ft of sanitary sewer main.

### **4.3 Utility Locating**

The City of Lincoln received 150 requests for utility locations during the reporting period. The City has received 661 requests for the fiscal year.

## **5.0 MAINTENANCE AND REPAIR BUDGET**

Table 5.1, displays the current months M & R expenditures and compares the year-to-date expenditures with the current year's budget. The following table includes expenditures for the Treatment Facility, Collection System, and Lift Stations.

*Table 5.1, Maintenance and Repair Budget\**

PERIOD	EXPENDITURES	BUDGET	VARIANCE
Current Month	\$5,655.21	\$6,275.00	\$619.79
Fiscal Year	\$20,004.93	\$12,550.00	\$5095.07

---

## ***6.0 Safety and Training***

The Facility received a 97% safety rating for August.

The August safety training was on Emergency Response.

**American Water/EMC has worked 806 consecutive days without a lost time accident.**

# BUILDING AND SAFETY DEPARTMENT DEVELOPMENT ACTIVITY REPORT AS OF AUGUST 31, 2016

## BUILDING ACTIVITY REPORT

	Number Of Permits	Construction Value	Fees Received
January 2016	12	\$247,710.00	\$1,083.28
January 2015	4	\$69,785.00	\$458.12
February 2016	16	\$2,524,798.00	\$13,515.41
February 2015	8	\$83,076.00	\$627.42
March 2016	32	\$457,980.00	\$3,542.55
March 2015	28	\$380,531.55	\$1,521.02
April 2016	50	\$4,203,562.00	\$2,800.69
April 2015	43	\$402,261.86	\$3,786.06
May 2016	47	\$625,244.00	\$3,122.06
May 2015	48	\$402,131.79	\$2,440.40
June 2016	44	\$1,641,538.00	\$6,098.87
June 2015	58	\$457,331.00	\$3,251.52
July 2016	37	\$221,206.75	\$1,770.05
July 2015	53	\$421,592.62	\$3,137.31
August 2016	51	\$388,608.22	\$3,051.41
August 2015	41	\$403,698.50	\$2,515.40
Jan. – Aug. 2016:	290	\$10,310,646.97	\$34,984.32
Jan. – Aug. 2015:	283	\$2,620,408.32	\$17,737.25

Upon review of the compiled building activity data from January to August for the years 2015 and 2016, the following can be determined:

- 1.) The total number of building permits issued from January 2016 to August 2016 (290 building permits) represents an increase of 2% from the same period of time in 2015 (283 building permits). This increase in the number of total building permits issued is an indication that the local economy has stayed fairly consistent



over the last 2 years, but is also a result of increased monitoring of construction activities by inspection staff to verify that the required building permits are being obtained.

- 2.) Total construction value from January 2016 to August 2016 increased by 75% from the same period of time in 2015, or \$10,310,646.97 in 2016 and \$2,620,408.32 in 2015. This significant increase in the total construction value is primarily the result of the Casey's development, construction of the new City Street Department facility, other high value commercial projects, but is also a result of an increase in the number of residential projects in 2016.
- 3.) With the increase in the number of total building permits issued and the total construction value there has also been a related significant increase in overall building permit revenue. Building permit fee revenue from January 2016 to August 2016 is up by 51% from the same period of time in 2015 or \$34,984.32 in 2016 and \$17,737.25 in 2015. Like the increase in total construction value, the increase in building permit fee revenue is primarily the result of the permit fees collected in 2016 as a result of the Casey's development, other high value commercial projects and an overall increase in the number of building permits issued in 2016. Permit revenue will continue to show a significant increase in the coming months as a result of permit fees collected for the construction of a new McDonald's restaurant, the new St. Clara's Manor facility and other high value commercial developments.

#### CODE ENFORCEMENT ACTIVITY REPORT

	<u>2016 Violation Letters</u>	<u>2015 Violation Letters</u>
January:	33	61
February:	31	35
March:	87	105
April:	129	116
May:	153	146
June	101	108
July	117	102
<u>August</u>	<u>120</u>	<u>134</u>
<b>TOTAL:</b>	<b>771</b>	<b>807</b>

Upon review of the number of ordinance violation letters issued from January to August for the years 2016 and 2015, it is apparent that the overall number of ordinance violation letters issued continues to decrease, which is evidence that the condition of the City's neighborhoods continues to improve, as residents are taking greater care to maintain their properties and their actions are greatly appreciated in enhancing the livability and appearance of their neighborhood. The Building and Zoning Department has demonstrated a very consistent commitment to enforcing the requirements of the City Code and will continue to remain diligent in identifying and eliminating all code violations.

### COURT ACTIVITIES

#### City Court: August 1, 2016 Docket

208 Delavan St.	--	Inoperable vehicle
1422 N. Kickapoo St.	--	Accumulation of trash
513 N. Madison St.	--	Accumulation of trash
539 8 <sup>th</sup> St.	--	Accumulation of trash
250 Postville Drive	--	Accumulation of trash

#### Circuit Court: August 11, 2016 Docket

625 Oklahoma St.	--	Accumulation of trash and debris and inoperable vehicle (Failed to appear in City Court, therefore a complaint was filed in Circuit Court to achieve full compliance and to collect fines assessed in City Court.) Defendant appeared in regard to violations that were found to exist on the property at 625 Oklahoma St.
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#### Circuit Court: August 18, 2016 Docket

625 Oklahoma St.	--	Accumulation of trash and debris and inoperable vehicle Defendant appeared in regard to violations that were found to exist on the property at 625 Oklahoma St. The property at 625 Oklahoma St. was brought into compliance and defendant paid a fine of \$1,000.00 for failing to maintain the property.
1114 4 <sup>th</sup> St.	--	Accumulation of trash and debris in front and rear yard. (Defendant failed to appear in City Court, therefore a complaint was filed in Circuit Court to achieve compliance.

Please find attached to this report a Summary of Building Permits that details the total number of building permits issued by categories from January thru August for the years 2016 and 2015. Code Enforcement Summary Reports for the month of June, July and August 2016 have also been attached that summarizes the total number of code violation letters sent out by category. The Code Enforcement Summary Report is a new report that was created to provide information as to nature of violations that the Building and Safety Dept. addresses on a monthly basis.

**Summary of Building Permits**  
From 1/7/2016 To 8/31/2016

Permit Type Description	Issued	Construction Value	Fees Recieved
Additions	12	237,846.00	1,411.00
Alteration/Structure	32	1,410,716.00	7,865.63
Curb Cut	1	6,000.00	50.00
Deck	14	22,850.00	348.70
Demolition	13	111,838.00	1,195.00
Driveway	7	25,750.00	255.30
Fence	35	79,849.00	1,029.92
FOUNDATION	1	7,880.00	64.40
Garage	7	142,266.00	899.91
HVAC	1	2,200.00	27.00
New Construction	8	7,301,869.00	13,695.50
Pool	3	41,639.00	243.24
RAMP	1	2,000.00	0.00
Remodeling	5	87,000.00	571.50
Roofing	115	684,216.16	5,948.32
Siding	16	68,619.81	649.16
Signs	10	55,613.00	460.64
Utility Sheds	9	22,495.00	269.10
	<b>Totals 290</b>	<b><u>10,310,646.97</u></b>	<b><u>34,984.32</u></b>

**Summary of Building Permits**  
**From 1/2/2015 To 8/31/2015**

<b>Permit Type Description</b>	<b>Issued</b>	<b>Construction Value</b>	<b>Fees Recieved</b>
Additions	5	231,000.00	1,028.00
Alteration/Structure	19	150,849.00	1,167.46
Curb Cut	2	3,005.00	100.00
Deck	15	68,328.00	641.82
Demolition	4	250,002.00	0.00
Driveway	8	24,924.00	275.62
Electrical	3	60,030.00	371.00
Fence	39	97,579.86	1,126.77
FOUNDATION	1	300.00	20.00
Garage	10	148,400.00	972.60
HVAC	1	700.00	20.00
New Construction	6	557,400.00	3,444.10
Pool	2	10,200.00	91.20
RAMP	1	2,900.00	0.00
Remodeling	12	123,150.00	694.00
Roofing	122	767,652.67	6,452.22
Siding	14	77,619.79	677.21
Signs	10	38,365.00	393.05
Street Excavation	2	2.00	100.00
Utility Sheds	7	8,001.00	162.20
<b>Totals</b>	<b>283</b>	<b><u>2,620,403.32</u></b>	<b><u>17,737.25</u></b>

**Summary of Building Permits**  
**From 6/1/2016 To 6/30/2016**

<b>Permit Type Description</b>	<b>Issued</b>	<b>Construction Value</b>	<b>Fees Recieved</b>
<b>Alteration/Structure</b>	<b>7</b>	<b>538,700.00</b>	<b>2,822.00</b>
<b>Demolition</b>	<b>1</b>	<b>0.00</b>	<b>0.00</b>
<b>Driveway</b>	<b>2</b>	<b>5,750.00</b>	<b>62.50</b>
<b>Fence</b>	<b>5</b>	<b>6,874.00</b>	<b>115.84</b>
<b>Garage</b>	<b>2</b>	<b>17,500.00</b>	<b>141.50</b>
<b>New Construction</b>	<b>3</b>	<b>932,000.00</b>	<b>1,723.00</b>
<b>Pool</b>	<b>1</b>	<b>329.00</b>	<b>20.00</b>
<b>Remodeling</b>	<b>1</b>	<b>5,000.00</b>	<b>44.00</b>
<b>Roofing</b>	<b>19</b>	<b>122,785.00</b>	<b>1,050.43</b>
<b>Siding</b>	<b>1</b>	<b>9,000.00</b>	<b>70.00</b>
<b>Utility Sheds</b>	<b>2</b>	<b>3,600.00</b>	<b>49.60</b>
	<b>Totals <del>44</del></b>	<b><u>1,641,538.00</u></b>	<b><u>6,098.87</u></b>

**Summary of Building Permits**  
 From 6/1/2015 To 6/30/2015

Permit Type Description	Issued	Construction Value	Fees Recieved
Additions	2	172,000.00	703.00
Alteration/Structure	2	6,000.00	64.00
Curb Cut	1	3,000.00	50.00
Deck	4	12,300.00	137.50
Demolition	1	0.00	0.00
Driveway	2	5,070.00	58.42
Fence	10	19,025.00	263.95
Pool	1	1,200.00	21.20
Remodeling	4	35,000.00	252.00
Roofing	26	169,736.00	1,425.25
Siding	4	27,000.00	216.20
Signs	1	7,000.00	60.00
	<b>Totals 58</b>	<b><u>457,331.00</u></b>	<b><u>3,251.52</u></b>

**Summary of Building Permits**  
**From 7/1/2016 To 7/29/2016**

<b>Permit Type Description</b>	<b>Issued</b>	<b>Construction Value</b>	<b>Fees Recieved</b>
<b>Additions</b>	1	30,000.00	160.00
<b>Alteration/Structure</b>	4	34,249.00	253.04
<b>Deck</b>	1	900.00	20.00
<b>Demolition</b>	2	6,600.00	30.00
<b>Fence</b>	3	1,300.00	60.00
<b>Garage</b>	2	43,500.00	254.00
<b>Roofing</b>	17	77,809.75	732.31
<b>Siding</b>	1	5,000.00	44.00
<b>Signs</b>	3	16,448.00	141.70
<b>Utility Sheds</b>	3	5,400.00	75.00
<b>Totals</b>	<b>37</b>	<b><u>221,206.75</u></b>	<b><u>1,770.05</u></b>



**Summary of Building Permits**  
**From 7/1/2015 To 7/30/2015**

<b>Permit Type Description</b>	<b>Issued</b>	<b>Construction Value</b>	<b>Fees Recieved</b>
<b>Additions</b>	1	50,000.00	240.00
<b>Alteration/Structure</b>	5	80,574.00	456.46
<b>Deck</b>	2	13,850.00	113.60
<b>Driveway</b>	3	8,854.00	102.20
<b>Fence</b>	4	2,677.00	83.00
<b>Garage</b>	4	41,000.00	308.00
<b>HVAC</b>	1	700.00	20.00
<b>Roofing</b>	29	210,437.62	1,670.05
<b>Siding</b>	2	10,400.00	95.00
<b>Utility Sheds</b>	2	3,100.00	49.00
	<b>Totals 53</b>	<u><u>421,592.62</u></u>	<u><u>3,137.31</u></u>

**Summary of Building Permits**  
**From 8/1/2016 To 8/31/2016**

<b>Permit Type Description</b>	<b>Issued</b>	<b>Construction Value</b>	<b>Fees Recieved</b>
Additions	2	40,500.00	211.00
Alteration/Structure	2	1,100.00	40.00
Deck	1	1,450.00	22.70
Driveway	2	7,300.00	71.80
Fence	8	15,554.00	222.60
Garage	1	51,266.00	304.41
HVAC	1	2,200.00	27.00
New Construction	1	65,000.00	402.50
Pool	1	40,810.00	203.24
Remodeling	1	6,000.00	55.00
Roofing	26	135,712.41	1,289.60
Siding	3	15,715.81	137.56
Signs	1	4,000.00	38.00
Utility Sheds	1	2,000.00	26.00
<b>Totals</b>	<b>51</b>	<b><u>382,608.22</u></b>	<b><u>3,051.41</u></b>

**Summary of Building Permits**  
**From 8/3/2015 To 8/31/2015**


<b>Permit Type Description</b>	<b>Issued</b>	<b>Construction Value</b>	<b>Fees Recieved</b>
<b>Additions</b>	<b>1</b>	<b>1,000.00</b>	<b>20.00</b>
<b>Alteration/Structure</b>	<b>3</b>	<b>1,575.00</b>	<b>60.00</b>
<b>Deck</b>	<b>2</b>	<b>4,500.00</b>	<b>55.00</b>
<b>Fence</b>	<b>5</b>	<b>15,571.00</b>	<b>171.06</b>
<b>FOUNDATION</b>	<b>1</b>	<b>300.00</b>	<b>20.00</b>
<b>Garage</b>	<b>1</b>	<b>14,500.00</b>	<b>98.00</b>
<b>New Construction</b>	<b>2</b>	<b>233,000.00</b>	<b>884.00</b>
<b>Roofing</b>	<b>20</b>	<b>121,603.50</b>	<b>1,041.94</b>
<b>Siding</b>	<b>3</b>	<b>9,400.00</b>	<b>105.40</b>
<b>Signs</b>	<b>1</b>	<b>850.00</b>	<b>20.00</b>
<b>Utility Sheds</b>	<b>2</b>	<b>1,399.00</b>	<b>40.00</b>
	<b>Totals 41</b>	<b><u>403,698.50</u></b>	<b><u>2,515.40</u></b>

DATE	7-2-1 (L)	7-6-1 (U)	7-2-7	8-10-1	8-10-1	11-2-1	11-7-1	9-10-9 (U)	11-4-4	7-2-2 (L)	7-2-2 (U)	7-4-4
	Maternity	ICU	ICU	ICU	ICU	ICU	ICU	ICU	ICU	ICU	ICU	ICU
MAY TOTAL	45	97	5	3	1	3	1	1	1			
6/1/2016	1	8										
6/2/2016	2											
6/3/2016	3	8	1	1								
6/7/2016	2	5		1		1						
6/8/2016		5		1								
6/9/2016	1	1										
6/13/2016	2	2										
6/14/2016	3	6										
6/15/2016	3	1										
6/16/2016		2	1									
6/20/2016	5	1										
6/21/2016	1	2										
6/22/2016	5	7										
6/23/2016		14										
6/27/2016		7										
6/28/2016	2	3										
6/29/2016		1										
6/30/2016	3	5	1									
JUNE TOTAL	33	72	3	4	0	1	0	0	0	2	2	1

DATE	DESCRIPTION	AMOUNT	DATE	DESCRIPTION	AMOUNT	DATE	DESCRIPTION	AMOUNT	DATE	DESCRIPTION	AMOUNT	DATE	DESCRIPTION	AMOUNT	DATE	DESCRIPTION	AMOUNT	DATE	DESCRIPTION	AMOUNT
7/1/2016		3	1	2																
7/5/2016		6	1	1																
7/6/2016			2	1																
7/7/2016		2		1																
7/8/2016		1	7	1																
7/11/2016		4	4	1																
7/12/2016		1	9																	
7/13/2016		2	5	1																
7/15/2016		11	1																	
7/19/2016			5	1																
7/20/2016		2																		
7/21/2016		5	2																	
7/22/2016		2	2	1																
7/25/2016		7		3																
7/26/2016																				
7/27/2016		3	5	1																
7/28/2016		6	4	1																
7/29/2016			2																	
July Total		55	57	14	5	1	1	1	0	1	0	1	0	0	0	0	0	0	0	0

[illegible]

## MEMORANDUM

**TO:** Mayor and Aldermen of the City of Lincoln  
**FROM:** Clay T. Johnson, City Administrator   
**MEETING**  
**DATE:** September 13, 2016  
**RE:** Long Term Control Plan Design and State Revolving Loan Fund – Crawford, Murphy, & Tilly

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### Background

Earlier this summer the City received notice from the Illinois Environmental Protection Agency (IEPA) that its plan for limiting combined sewer overflows was approved. This approval process begins the countdown for the construction and completion of upgrades to the City's sewer plant and collection system. Generally speaking, the plan must be completed in five years from approval of the plan. Now that we have been provided with the approval of the IEPA, we must look toward the construction and financing of the project. One of the first steps in that process requires an update to the Facilities Planning Report originally filed with the IEPA in 2004, and a loan application to the IEPA to access the state revolving loan fund.

### Analysis/Discussion

The Facilities Planning Amendment will incorporate the recommendations from the approved Long Term Control Plan which include plant upgrades to handle "first flush" of stormwater during a rain event and collection system upgrades pertaining to the Union Street pump station. This will also include a funding plan and implementation plan. All of these items are pre-requisites to make the project eligible for financing through the IEPA's revolving loan fund. Once the Facilities Planning Amendment is completed, we are eligible to apply for consideration into the IEPA revolving loan fund. The scope of this agreement also permits Crawford, Murphy, and Tilly (CMT) to complete the revolving loan fund application.

### Fiscal Impact

The total scope of work proposed by CMT shall not exceed \$75,000. The FY 2017 Sewer Fund includes \$150,000 for design and engineer's work related to the Long Term Control Plan. For your information, revolving loan fund rates as of July 1<sup>st</sup> are 1.75 percent. This rate should remain until June 30, 2017. With discussions from the Federal Reserve regarding a possible interest rate hike near the end of the year, it is possible that rate will not be held flat after that June 30<sup>th</sup> date.

### COW Recommendation

Place the agreement with Crawford, Murphy, and Tilly to complete the Facilities Planning Amendment and State Revolving Loan Fund application to the Council's September 19<sup>th</sup> agenda.

### Council Recommendation

Approve the agreement Crawford, Murphy, and Tilly to complete the Facilities Planning Amendment and State Revolving Loan Fund application in an amount not to exceed \$75,000.

## STANDARD AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT made between City of Lincoln, whose address is 700 Broadway Street, Lincoln, Illinois 62656 hereinafter called the **CLIENT** and Crawford, Murphy & Tilly, Inc., Consulting Engineers, 2750 West Washington Street, Springfield, Illinois 62702, hereinafter called the **ENGINEER**.

**WITNESSETH**, that whereas the **CLIENT** desires the following described professional engineering, land surveying or architectural services:

Services for preparing a Facilities Planning Amendment to include the work associated with the CSO LTCP for submission to Illinois Environmental Protection Agency (IEPA). As the first step in the IEPA State Revolving Loan Fund process, services will also include preparation of the SRF Loan Applications for both the Union Street Pumping Station and the CSO Improvements at the WWTP.

**NOW THEREFORE**, the **ENGINEER** agrees to provide the above described services and the **CLIENT** agrees to compensate the **ENGINEER** for these services in the manner checked below:

☒ On a time and expense basis in accordance with the attached Schedule of Hourly Charges which is subject to change at the beginning of each calendar year. Reimbursable direct expenses will be invoiced at cost. Professional or Subconsultant services performed by another firm will be invoiced at cost plus ten percent.

☐ At the lump sum amount of \$ \_\_\_\_\_.

**IT IS MUTUALLY AGREED THAT**, payment for services rendered shall be made monthly in accordance with invoices rendered by the **ENGINEER**.

**IT IS FURTHER MUTUALLY AGREED:**

The **ENGINEER** shall provide assistance to the **CLIENT** as outlined in Exhibit A, Scope of Services. The Scope of Services and associated costs are estimated at \$75,000. The **ENGINEER** shall not exceed the estimated fee without the expressed written authorization from the **CLIENT**. The **ENGINEER** shall inform the **CLIENT** on a monthly basis of the progress/status of work and the associated cost. The **ENGINEER** shall inform the **CLIENT** in writing, if the fee is reached and shall not continue work until the **CLIENT** authorizes additional fee.

The **CLIENT** and the **ENGINEER** each binds himself, his partners, successors, executors, administrators and assignees to each other party hereto in respect to all the covenants and agreements herein and, except as above, neither the **CLIENT** nor the **ENGINEER** shall assign, sublet or transfer any part of his interest in this **AGREEMENT** without the written consent of the other party hereto. This **AGREEMENT**, and its construction, validity and performance, shall be governed and construed in accordance with the laws of the State of Illinois. This **AGREEMENT** is subject to the General Conditions attached hereto.

**IN WITNESS WHEREOF**, the parties hereto have affixed their hands and seals this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

**CLIENT:**

CITY OF LINCOLN, ILLINOIS

(Client Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Name and Title)

**ENGINEER:**

CRAWFORD, MURPHY & TILLY, INC.

Christina L. Crites  
(Signature)

Christina L. Crites, P.E. - Associate  
(Name and Title)

**CMT Job No.** \_\_\_\_\_

6/22/2016



**STANDARD GENERAL CONDITIONS**  
**Crawford, Murphy & Tilly, Inc.**

1. Standard of Care

In performing its professional services hereunder, the ENGINEER will use that degree of care and skill ordinarily exercised, under similar circumstances, by members of its profession practicing in the same or similar locality. No other warranty, express or implied, is made or intended by the ENGINEER'S undertaking herein or its performance of services hereunder.

2. Reuse of Document

All documents including Drawings and Specifications prepared by ENGINEER pursuant to this Agreement are instruments of service. They are not intended or represented to be suitable for reuse by CLIENT or others on extensions of the Project or on any other project. Any reuse without written verification or adaptation by ENGINEER for the specific purpose intended will be at CLIENT'S sole risk and without liability or legal exposure to ENGINEER; and CLIENT shall indemnify and hold harmless ENGINEER from all claims, damages, losses and expenses including attorneys' fees arising out of or resulting therefrom.

3. Termination

This Agreement may be terminated by either party upon seven days prior written notice. In the event of termination, the ENGINEER shall be compensated by the client for all services performed up to and including the termination date, including reimbursable expenses, and for the completion of such services and records as are necessary to place the ENGINEER'S files in order and/or to protect its professional reputation.

4. Parties to the Agreement

The services to be performed by the ENGINEER under this Agreement are intended solely for the benefit of the CLIENT. Nothing contained herein shall confer any rights upon or create any duties on the part of the ENGINEER toward any person or persons not a party to this Agreement including, but not limited to any contractor, subcontractor, supplier, or the agents, officers, employees, insurers, or sureties of any of them.

5. Construction and Safety

The ENGINEER shall not be responsible for the means, methods, procedures, techniques, or sequences of construction, nor for safety on the job site, nor shall the ENGINEER be responsible for the contractor's failure to carry out the work in accordance with the contract documents.

6. Payment

Payment for services rendered shall be made monthly in accordance with invoices rendered by the ENGINEER. If payment is to be on a lump sum basis, monthly payments will be based on the portion of total services completed during the month. Invoices, or any part thereof, which are not paid within 30 days after the date of issue shall bear interest at the rate of 1-1/2% for each month or fraction thereof from the date 30 days after issue to time of payment. CLIENT will pay on demand all collection costs, legal expenses and attorneys' fees incurred or paid by ENGINEER in collecting payment, including interest, for services rendered.

7. Indemnification for Release of Pollutants

If this project does not involve pollutants, this provision will not apply. This provision may not be deleted if the project involves pollutants.

If, due to the nature of the service covered under this Agreement including the potential for damages arising out of the release of pollutants, CLIENT agrees that in the event of one or more suits or judgments against ENGINEER in favor of any person or persons, or any entity, for death or bodily injury or loss of or damage to property or for any other claimed injury or damages arising from services performed by ENGINEER, CLIENT will indemnify and hold harmless ENGINEER from and against liability to CLIENT or to any other persons or entities irrespective of Engineer's compensation and without limitation. It is understood that the total aggregate liability of ENGINEER arising from services performed by ENGINEER shall in no event exceed \$50,000 or the total compensation received under this agreement whichever is greater, no matter the number of or amount of such claims, suits, or judgments.

8. Risk Allocation – Check box ☐ if this provision does not apply.

The total liability, in the aggregate, of the ENGINEER and ENGINEER'S officers, directors, employees, agents and consultants, and any of them, to CLIENT and anyone claiming by, through or under CLIENT, for any and all injuries, claims, losses, expenses or damages arising out of the ENGINEER'S services, the project or this agreement, including but not limited to the negligence, errors, omissions, strict liability or breach of contract of ENGINEER or ENGINEER'S officers, directors, employees, agents or consultants, or any of them, shall not exceed the total compensation received by ENGINEER under this agreement, or the total amount of \$50,000, whichever is greater.

**CRAWFORD, MURPHY & TILLY, INC.**  
**STANDARD SCHEDULE OF HOURLY CHARGES**  
**EFFECTIVE JANUARY 1, 2016**

<b>Classification</b>	<b>Regular Rate Per Hour</b>	<b>Overtime Rate Per Hour</b>
Principal	\$ 195	\$ 195
Senior Project Engineer/Manager	\$ 185	\$ 185
Project Engineer/Manager/Architect	\$ 155	\$ 155
Senior Engineer/Architect	\$ 130	\$ 145
Senior Technical Manager	\$ 120	\$ 140
Senior Planner/GIS Specialist	\$ 110	\$ 130
Engineer/Architect	\$ 110	\$ 130
Planner/Technical Manager	\$ 80	\$ 95
Land Surveyor	\$ 130	\$ 145
Senior Technician	\$ 115	\$ 135
Technician II	\$ 95	\$ 110
Technician I	\$ 75	\$ 90
Administrative Assistant/Accountant	\$ 50	\$ 60

If the completion of services on the project assignment requires work to be performed on an overtime basis, overtime rates will apply and the fee will be adjusted to include the additional premium costs. These rates are subject to change upon reasonable and proper notice. In any event this schedule will expire and be superseded by a new schedule on or about January 1, 2017.

To the amount charged at rates shown will be added the actual cost of blueprints, supplies, transportation and subsistence and other miscellaneous job related expenses directly attributable to the performance of services. A usage charge will be made when flow monitoring, sampling or level recording equipment, nuclear density equipment, GPS equipment, robotic total station or other similar specialized equipment are used directly on assignments.

Professional or subconsultant services furnished to the Crawford, Murphy & Tilly, Inc. by another company shall be invoiced at actual cost plus ten percent.

**EXHIBIT A**  
**SCOPE OF SERVICES**

**FACILITIES PLANNING AMENDMENT REPORT & SRF LOAN APPLICATION**

**A. FACILITIES PLANNING AMENDMENT**

- **CONDUCT A KICK-OFF MEETING WITH CLIENT**
- **COMPILE AND REVIEW EXISTING INFORMATION**
  - a. Information from existing collection and treatment facilities, information developed from the CSO LTCP, financial information, etc.
- **PREPARE A BASIS OF DESIGN**
  - a. Basis of design shall be for the chosen alternative from the LTCP.
- **UPDATE THE COST ESTIMATE / COMPLETE A COST EFFECTIVE ANALYSIS**
  - a. Utilizing the cost estimate from the CSO LTCP, it shall be updated to reflect current year prices as well as capital operation, maintenance and replacement costs for a 20-year period.
- **OBTAIN ENVIRONMENTAL SIGN-OFFS**
  - a. Determination of environmental impacts of chosen alternative includes obtaining review and signoffs of rare and endangered species, historical and cultural resources, wetland and other sensitive environmental areas from governmental regulators.
- **COMPLETE AN IMPLEMENTATION PLAN**
  - a. The implementation plan shall include construction and financing schedules.
- **DEVELOP A FUNDING PLAN**
  - a. The funding plan shall include the current as well as a proposed rate schedule based on SRF Loan funding to assess the financial impact to sewer users.
- **DRAFT THE FACILITIES PLAN AMENDMENT (FPA)**
- **REVIEW THE FPA WITH THE CITY**
  - a. Necessary changes will be incorporated into the FPA
- **SUBMIT THE FPA TO IEPA**
- **ATTEND A PEID HEARING**
  - a. Obtain a written Preliminary Environmental Impacts Determination (PEID) from IEPA upon preliminary approval of the Facilities Planning Amendment.
  - b. Attend a public hearing for the PEID where the public will have an opportunity to comment on the facilities plan and the IEPA's environmental impacts assessment.
  - c. Submit letter to IEPA.
  - d. Obtain final approval of Facility Planning Amendment.

## **B. SRF LOAN APPLICATIONS**

- **GUIDE THE CITY THROUGH THE SRF LOAN APPLICATION PROCESS**
- **PREPARE LOAN APPLICATION**
- **PROVIDE IEPA WITH THE FOLLOWING:**
  - a. Loan Program Certifications
  - b. Certification Regarding Debarment, Suspension and Other Responsibility Matters
  - c. Certification of Intent Regarding National Flood Insurance
  - d. Certification Regarding Project Site, Rights of Way, Easement and Permits
  - e. Authorization of a Representative to Sign Loan Documents
  - f. Enacted ordinance authorizing the bonds, notes or other evidence of indebtedness to be delivered to IEPA
  - g. Proof of publication of the ordinance and any notice required by State statute, when applicable
  - h. Approved sewer use ordinance and user charge system, when applicable
  - i. Documentation to support the loan applicant's ability to repay the loan
  - j. Legal opinion from the loan applicant's legal counsel with respect to the validity and enforceability of the loan applicant's obligations and the absence of conflicts with other agreements, bonds or ordinances
  - k. Tax Exempt Certificate
  - l. Other documents as required to execute loan
- **COORDINATE WITH IEPA ON BEHALF OF THE CITY OF LINCOLN TO SECURE SRF LOAN**

The **CLIENT** will:

- Provide the **ENGINEER** with the necessary documentation to complete the forms listed above for the SRF Loan Application.

**CONTRACT ATTACHMENT - EXHIBIT C - 2016 PROFESSIONAL SERVICES COST ESTIMATE**  
**CRAWFORD, MURPHY & TILLY, INC.**  
**CITY OF LINCOLN**  
**FACILITIES PLANNING & SRF LOAN APPLICATION**  
**16001-24-06**

Prep By	PROJ MGR
DATE	08/22/16

Apprvd	PROJ PNCL
DATE	08/22/16

TASK NO.	TASKS / CLASSIFICATIONS	MAN HOURS & LABOR SUMMARY									
		PRINCIPAL	SENIOR PROJECT ENGINEER / ARCHITECT	PROJECT MANAGER	SENIOR ENGINEER / LAND SURVEYOR	SENIOR ARCHITECT	SENIOR TECHNICAL MANAGER	GIS SPECIALIST	SENIOR PLANNER	ARCHITECT	ENGINEER
		\$195	\$185	\$155	\$130	\$120	\$110	\$110	\$115	\$80	\$95
1	Kick-off Meeting				4						
2	Compile and Review Existing Information			8	8						
3	Basis of Design			16	24						12
4	Update Cost Estimate/Complete Cost Effectiveness Analysis			8	24						16
5	Obtain Environmental Sign-Offs			16	24						48
6	Complete an Implementation Plan			16	16						32
7	Develop a Funding Plan			16	24						24
8	Draft the Facilities Plan Amendment (FPA)			30	48						40
9	Review the FPA with City			8	4						88
10	Submit the FPA to IEPA			8	2						12
11	Attend a PEID Hearing										4
12											10
13											
14	Submit IEPA State Revolving Fund Pre-Application				16						16
15	Prepare SRF Loan Application for each phase of work (2)	10	48	72							138
	TOTAL MAN HOURS	10	158	270							470
	SUBTOTAL - BASE LABOR EFFORT	\$1,850	\$24,480	\$35,100							\$64,640

TASKS (CONTINUED)	DIRECT EXPENSE & REIMBURSABLES									
	TOTAL LABOR EFFORT	TRAVEL MILEAGE	MEALS & LODGING	PRINTING	EQUIP. MENT	MISC	SURVEY MTL	SUBS ADMIN	OTHER EXP	TOTAL EXPENSE
1										
2	Kick-off Meeting	\$50								\$50
3	Compile and Review Existing Information									
4	Basis of Design									
5	Update Cost Estimate/Complete Cost Effectiveness Analysis									
6	Obtain Environmental Sign-Offs									
7	Complete an Implementation Plan									
8	Develop a Funding Plan									
9	Draft the Facilities Plan Amendment (FPA)									
10	Review the FPA with City	\$50								\$50
11	Submit the FPA to IEPA									
12	Attend a PEID Hearing	\$50								\$50
13										
14	Submit IEPA State Revolving Fund Pre-Application									
15	Prepare SRF Loan Application for each phase of work (2)									
	TOTALS	\$150								\$150
	TIME PERIOD OF PROJECT	2016	2017	2018	2019					
	PERCENTAGE OF WORK TO BE PERFORMED BY YEAR	40%	60%							
	WEIGHTING FACTOR FOR 5% ANNUAL ADJUSTMENT	0.4000	0.6000							
	ESTIMATED CONTINGENCY									
	ROUNDING									
	TOTAL FEE									

## MEMORANDUM

**TO:** Mayor and Aldermen of the City of Lincoln  
**FROM:** Tim Ferguson, Wastewater Treatment Manager  
**MEETING**  
**DATE:** September 13, 2016  
**RE:** Utility Relocation State Street Bridge

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### Background

The City of Lincoln has recently contracted with UCM to replace the dilapidated bridge that crosses Brainard's Branch on State Street. Part of the scope for the contractor was to excavate and locate the City of Lincoln's Force Main that is fed from the Pump Station in Lincoln Terrace Mobile Home Court.

Due to the limited records and the pipe material/construction, the sewer department was unable to pinpoint the exact location and depth of the pipe. UCM was successful in locating all utilities in the construction area which allowed Farnsworth Group to scale accurately on the design.

### Analysis/Discussion

After reviewing the exact locations, it was determined that the force main would be exposed in certain areas after final grading was complete.

Going into this project, this was identified as a potential issue. While the pipe will not be in conflict with any of the new bridge structure that is being installed, it will be above ground level. A pipe that is above grade is concern for several reasons. The main being freezing and rupturing, allowing sewage to flow into the Branch untreated.

The City of Lincoln should take the necessary steps to have the pipe lowered in this area through process of directional boring. The pipe would be dug up on each side of the waterway, approximately 75 feet from edge of the Branch, and a new pipe installed deeper under the existing main. Then, it would be connected back to the existing pipe and the section that is too shallow could be properly removed.

### Financial

This project was not budgeted for in the Sewer O&M Fund for the year. However, with the recent payments from the State of IL and the past two years of operating well ahead of budget, the fund is extremely healthy.

Without receiving formal bids, a project of this nature could be in the range of \$25,000 to \$50,000. Even though this was not a planned project, it is still a very important issue that needs to be addressed very quickly.

**COW Recommendation**

Recommend to have City's Engineer draft plans and specifications to install a new force main under Brainard's Branch at the State Street Bridge location and let out for bid.

**Council Recommendation:**

Approve Project and accept bid of lowest responsible bidder.



## MEMORANDUM

**TO:** Mayor and Aldermen of the City of Lincoln

**FROM:** Clay T. Johnson, City Administrator

4

**MEETING**

**DATE:** September 13, 2016

**RE:** Sublease Agreement between Lincoln FC and Lincoln Area YMCA

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### Background

Last week, the Council extended a five year lease for the use of the City's property on Malerich Drive for soccer fields to Lincoln FC. The Council also held discussion about the use of the same property by the YMCA as they seek to develop a partnership with Lincoln FC in promoting community soccer programs. The original lease agreement allowed for the subleasing of the property by Lincoln FC to the YMCA exclusively, however that language was removed and revised allowing that subleasing will be subject to approval by the City Council. It was then recommended that the YMCA and Lincoln FC should approach the City with a proposed sublease agreement for the Council's consideration. That document is submitted to you for your approval this evening.

### Analysis/Discussion

The agreement between Lincoln FC and the YMCA spells out the times when the facility may be used, how field reservations will be made, insurance limits, and how the grounds and facilities will be used and maintained. Insurance limits match those outlined in the City's lease with Lincoln FC and a copy of the certificate of liability insurance naming the City as a holder is included in your materials. The length of the sublease does not extend beyond the term of Lincoln FC's lease agreement with the City.

### Fiscal Impact

None.

### COW Recommendation

Place the approval of the sublease agreement between Lincoln FC and Lincoln Area YMCA on the Council's September 19<sup>th</sup> agenda.

### Council Recommendation

Approve the sublease agreement between Lincoln FC and Lincoln Area YMCA as presented.

**LINCOLN FC SOCCER FIELDS OF LINCOLN, ILLINOIS  
SUB-LEASE OF PROPERTY**

It is the Lincoln FC's desire that all patrons who periodically use the soccer fields and its areas located at 639 Malerich Drive in Lincoln, IL are able to enjoy the Facility. This agreement has been set in place to achieve that goal. Terms of this agreement are 2 (two) years from execution date.

The person signing this agreement and the organization on whose behalf the sub lease is being made (user), are responsible for compliance with this agreement. All parties using the fields and areas are required to read and sign this Sub Lease as part of the agreement terms. Please read carefully, complete all applicable sections, and sign at the bottom of the document.

**1. FACILITY INFORMATION**

Name of Facility Lincoln FC Soccer Fields

Address/Area/Location of Facility \_\_\_\_\_  
\_\_\_\_\_

Contact Name: Tim Stuckey Phone: 217-314-9865

Contact

Email: railersoccer@gmail.com

**2. USER INFORMATION**

Contact name Jan Schacht Email: jschacht@lincolnymca.org  
Tel.: Home 217-737-7779 Work 217-735-3915

Additional Contact: Betty Elliott, Y Sports Director Phone: 765-267-0704

Organization Lincoln Area YMCA

Address, City, State, Zip 604 Broadway Suite 1, Lincoln, IL 62656

**3. EVENT INFORMATION**

Description of event YMCA Youth Soccer Program

Date of event September 24 – October 29, 2016

Estimated attendance 50-70 local families

Time event begins (incl. set up) 8:30 am

Time event ends (incl. clean up) 11:30 am

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#### **4. CONDITIONS OF USE**

##### **A. RESERVATIONS**

1. Lincoln FC Soccer Field Facility will be in use by Lincoln FC during the following days and times yearly during March-May and September – November and will therefore not be available to Lincoln YMCA for use during said times.

Mondays and Thursdays from 5:30–8 pm for Lincoln FC practice sessions  
Saturdays, 12 noon – 8 pm for Lincoln FC games (teams begin warm-up at 11:30 am, but should not interfere with Lincoln YMCA schedule)  
Occasional Sundays (TBD) for Lincoln FC games. The 3<sup>rd</sup> weekend in September (yearly) for Lincoln FC Route 66 Shootout Event

2. Lincoln Area YMCA should make reservations well in advance of the intended date of use because demand for facilities is high and dates fill quickly.
  3. A Facility is not considered registered for use until (1) Lincoln YMCA delivers to the Lincoln FC the signed Facility Use Agreement and certificate of insurance, and any other items deemed necessary by the Lincoln FC, and until the Lincoln FC delivers signed agreement in writing.
  4. A person who is at least twenty-one (21) years of age must sign this agreement.
  5. Lincoln YMCA shall provide the Lincoln FC Manager or his/her designee with a single contact who is to serve as the representative for Lincoln YMCA activities.
  6. The facility shall be used for the purpose stated in this agreement and no other use will be permitted.
  7. Lincoln YMCA shall not use the Lincoln FC name to suggest endorsement or sponsorship of the event without prior written approval of the Lincoln FC's Manager or his/her designee.
  8. Lincoln YMCA shall permit any Lincoln FC's officers, employees, or agents to visit the event described in this agreement.
  9. Lincoln YMCA shall be given Facility keys by the Lincoln FC Manager prior to each season used to open and/or secure the Facility. Lincoln YMCA shall return keys immediately following each season.
  10. Under no circumstances shall Lincoln YMCA sublease or allow any other organization or individual to use the Facility for the period for which Lincoln YMCA has contracted. Lincoln YMCA is an independent contractor and
-

not the agent or employee of the Lincoln FC. Violation of this provision without written permission from Lincoln FC shall constitute a breach of contract and result in immediate termination of the sub-lease.

## **B. INDEMNIFICATION AND INSURANCE**

1. Lincoln YMCA shall indemnify, defend, and hold harmless the Lincoln FC, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time during and/or arising out of or in any way connected with Lincoln YMCA's use or occupancy of the Facility and adjoining property, unless solely caused by the gross negligence or willful misconduct of the Lincoln FC, its officers, employees, or agents.
  2. Lincoln YMCA shall procure and maintain general liability insurance against any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time during and/or arising out of or in any way connected with Lincoln YMCA's use or occupancy of the Lincoln FC facilities and adjoining property in the amount of \$1,000,000 (one million dollars) with respect to injury or death to a single person; not less than TWO MILLION DOLLARS (\$2,000,000) with respect to any one accident ; and not less than ONE HUNDRED THOUSAND (\$100,000) with respect to any property damage. Such insurance shall name the Lincoln FC, its officers, employees, and agents as additional insureds prior to the usage date of the Facility. Lincoln YMCA shall file certificates of such insurance with the Lincoln FC, which shall be endorsed to provide thirty (30) days notice to the Lincoln FC of cancellation or any change of coverage or limits. If a copy of the insurance certificate is not on file prior to the event, the Lincoln FC may deny access to the Facility.
  3. Lincoln YMCA shall report any personal injuries or property damage arising at any time during and/or arising out of or in any way connected with Lincoln YMCA's use or occupancy of the Lincoln FC's facilities and adjoining property to the Lincoln FC Manager or his/her designee, in writing and as soon as practicable.
  4. Lincoln YMCA waives any right of recovery against the Lincoln FC, its officers, employees, and agents for fires, floods, earthquakes, civil disturbances, regulation of any public authority, and other causes beyond their control. Lincoln YMCA shall not charge results of "acts of God" to the Lincoln FC, its officers, employees, or agents.
  5. Lincoln YMCA waives any right of recovery against the Lincoln FC, its officers, employees, and agents for indemnification, contribution, or declaratory relief arising out of or in any way connected with Lincoln
-

YMCA's use or occupancy of the Facility and adjoining property, even if the Lincoln FC, its officers, employees, or agents seek recovery against Lincoln YMCA.

**C. SECURITY**

1. Lincoln YMCA is solely responsible for supervising all individuals at the Facility and adjoining property during the event. The Lincoln FC is not responsible for providing this supervision. However, the Lincoln FC may evict individuals from the Facility during the event if their conduct is not in the best interest of the public or is deemed to be detrimental in any way.

**D. SET UP / CLEAN UP**

1. Lincoln YMCA and related individuals and activities will not be permitted access to the Facility prior to or after the event time period. Lincoln YMCA shall be responsible for arranging access during the time requested for entry and exit of the Facility.
2. Lincoln YMCA shall not drive or permit to be driven nails, hooks, tacks, screws, poles, stakes or other forms of fasteners into any part of the Facility and shall not make or allow to be made any alterations of any kind therein.
3. Lincoln YMCA shall be responsible for all clean up of the Facility, including adjacent grounds, at the end of the rental. Lincoln YMCA shall also leave all fixtures, if any, in good working condition.
4. Lincoln YMCA shall not store any equipment or materials at the Facility or adjoining property without the prior written approval of the Lincoln FC Manager or his/her designee.
5. Lincoln YMCA shall be responsible for any and all damage to the Facility and/or its contents during use. In the event damage occurs or excessive cleaning is necessary, Lincoln YMCA shall be charged for any and all janitorial and/or repair fees incurred by the Lincoln FC as a result.

**F. EQUIPMENT / ACCESSORIES**

1. Lincoln FC will provide striped fields, goals and porta-potties,
  2. Lincoln YMCA shall not remove, relocate, or take Lincoln FC property outside of the Facility for any reason.
-

3. Lincoln YMCA shall not drive motorized vehicles on field or green space.

**G. MISCELLANEOUS**

1. Lincoln YMCA shall comply with all local, state, and federal laws and regulations related to the use of the Lincoln FC Facility.
2. Lincoln YMCA shall not admit a larger number of individuals than can lawfully, safely, and freely move about the Facility.
3. Gambling of any kind is not permitted at the Facility
4. Smoking and alcohol use is not permitted at the Facility.
5. No animals are permitted at the Facility, with the exception of guide dogs.
6. If Lincoln YMCA violates any part of this agreement or reports false information to the Lincoln FC, the Lincoln FC may refuse Lincoln YMCA further use of the Facility.
7. The Lincoln YMCA may impose additional requirements as deemed necessary to protect the health, safety, and/or welfare of the community.
8. Any person aggrieved by the Lincoln FC's decision with respect to this agreement may appeal to the Lincoln FC Manager or his/her designee in writing no later than five (5) days after the Lincoln FC's decision has been communicated to the aggrieved party.
9. If any provision of this agreement is held to be invalid or unenforceable, the remaining provisions shall remain in full force and effect.

**IMPORTANT: Read prior to signing below.**

I am an authorized agent of the organization submitting this sub lease agreement. The information provided in this agreement is true and correct. I have read and understand this agreement and agree to all of the aforementioned rules, regulations, and conditions of use.

Signature \_\_\_\_\_ Print name Jan Schacht

Organization Lincoln Area YMCA Address: 604 Broadway St., #1 Lincoln

Phone: YMCA: 217-735-3915 Cell: 217-737-7779 Email: jschacht@lincolnymca.org

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**LINCOLN FC USE ONLY**

☐ Approved

☐ Disapproved

By \_\_\_\_\_ Date \_\_\_\_\_

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## MEMORANDUM

**TO:** Mayor and Aldermen of the City of Lincoln  
**FROM:** Clay T. Johnson, City Administrator *CTJ*  
**MEETING**  
**DATE:** September 13, 2016  
**RE:** Façade Grant Request – 113 N. Kickapoo Street – Sir Renna Tea

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### Background

The Building and Safety Office received a façade rehabilitation incentive application from the owners of the property located at 113 N. Kickapoo. Ms. Andrea Mullins prepared the application for the City's review as one of the owners. This building is the former JC Penney and O'Donohue's building which will be the new home of Sir Renna Tea, a tea and gift shop to open soon. The City actually received four applications from the owners, however, only two scopes of work would qualify for façade reimbursement – tuckpointing/masonry and window replacement and repair. Sir Renna Tea's application and memo to the Façade Review Committee is included for your reference.

### Analysis/Discussion

The applicant indicates that they will spend up to \$76,500 on tuckpointing and brick repair and another \$2,000 on brick replacement. In their meeting with the Façade Grant Review Committee, the applicant indicated that much of the work was necessary to keep the building exterior safe. The applicant is also replacing up to 8 windows at a cost of approximately \$5,000. The Façade Grant Review Committee was satisfied with the type of work and the level of investment the owners are placing into their future retail shop. They have unanimously recommended that this applicant receive the full amount of funding for their exterior work of \$10,000. In addition, they have recommended that the applicant receive the funding even though the project has already begun.

### Fiscal Impact

The City Council budgeted \$40,000 in FY 2017 out of the TIF Fund specifically for new applicants whose business resides within the TIF district. If awarded, this application would be the first grant to be expensed from this line item in FY 2017. The amounts that remain in the General Fund are for previously awarded grants in FY 2016 which have not been reimbursed.

### COW Recommendation


Place the consideration of this award to Sir Renna Tea in the amount of \$10,000 on the Council's September 19<sup>th</sup> agenda.

### Council Recommendation

Award a Façade Improvement Grant to Sir Renna Tea located at 113 N. Kickapoo Street in an amount not to exceed \$10,000.



## MEMORANDUM

**TO:** Façade Review Committee  
**FROM:** Clay T. Johnson, City Administrator   
**MEETING**  
**DATE:** September 7, 2016  
**RE:** Façade Improvement Reimbursement Request – 113 N. Kickapoo

---

### Background

The City Council has implemented a façade improvement grant for dilapidated properties within the City's Tax Increment Financing (TIF) district. An eligible property may receive up to \$10,000 as part of a 50/50 matching grant. A grant cannot be less than \$1,000. Eligible expenses for reimbursement are related to the exterior of the building and include such items as awnings, painting, tuckpointing, etc.

The City received an application for the owners of the property located at 113 N. Kickapoo for reimbursement of their façade improvements. This property is the former O'Donohue's building. The applicants actually submitted 4 separate applications: one for tuckpointing/brick work, one for concrete to the rear of the facility, one for electric, and one for windows. Judging from the applications only two of those activities are eligible for façade grants (tuckpointing and windows), therefore they are included with your materials.

### Analysis/Discussion

The applicant indicates that their investment in tuckpointing and windows exceeds \$96,000. However, the City will require proof of the scope of work prior to the award of any façade reimbursement. This can include an invoice. Procedurally, the City will not reimburse without an invoice and proof of payment. Additionally, the façade review committee will have to consider awarding the grant after the work has already been completed. While the program stipulates that awards must be given prior to the commencement of work, there has been at least one other case where an award was given after work began.

### Fiscal Impact

This will be the first façade reimbursement request in FY 2017. The FY 2017 budget establishes \$40,000 of façade reimbursement funds within the TIF budget. Previous grants were paid for from the General Fund.

### Recommendation

The expenses incurred by the property owner related to the façade of the building (tuckpointing/masonry and windows) are eligible expenses to be reimbursed by the City. Because of the established limits of the program, the applicant may only receive a maximum of \$10,000 unless this award is altered by the Council. Because the expenses are eligible and because of the level of investment, staff requests that the committee favorably recommend this application to the City Council for their consideration.



# CITY OF LINCOLN, ILLINOIS

700 Broadway St., P.O. Box 509, Lincoln, IL 62656

## TIF District Facade Rehabilitation Incentive Application

Applications must be reviewed and approved before the project begins. Work completed prior to Staff Review is ineligible, unless specifically amended by the Council. If there is a significant change in the scope of the project after the application has been approved; the applicant must re-apply with the scope of the new project.

Please submit application to:

John Lebegue  
Building & Zoning Officer  
City of Lincoln  
700 Broadway Street  
Lincoln, Illinois 62656  
217-732-6318

Applicant Name: Andrea Eileen Mullins Business Name: Sir Renna Tea brick, stone, tuckpointing  
Applicant Mailing Address: 113 N. Kickapoo St., Lincoln IL 62656  
Applicant Phone Number 314-223-1833 Fax --- Email eileeninhermann@yahoo.com  
Federal Employer Identification Number (FEIN) 81-2667717

Type of Business Entity:

☒ Individual ☐ Corporation ☐ Partnership ☐ Combination  
I am Applying for a \$ --- ☐ Loan ☒ Grant ☐ Combination  
\$ 91,100 Grant \$ --- Loan

Project Category:

New Business Construction ☐  
Business Relocation/Expansion/Rehabilitation ☐  
Facade Restoration Grant or Loan ☒  
Emergency Structural Repairs ☒  
ADA, Life Safety, Building Code, and Electrical Rehabilitation ☒

Building Name: Sir Renna Tea  
Building Address: 113 N. Kickapoo St., Lincoln IL 62656

How is the title held to the property?

☒ Individual ☐ Corporation ☐ Land Trust  
☐ Partnership ☐ Limited Liability Company ☐ Other ---

1) Name(s) of property owner(s): Andrea Eileen Mullins

(All beneficial owners of a Land Trust, members of a Limited Liability Company and Partners in a partnership must be listed.)

Owner(s) phone: 314-223-1833

If the grantee is not the same as the owner, explain: ---

2) Building Data:

	TOTAL	ADDRESSED BY PROJECT
Site square footage:	<u>7,326</u>	<u>7,326</u>
Building square footage:	<u>12,000</u>	<u>12,000</u>
Number of floors in building:	<u>2</u>	<u>2</u>
Approximate year constructed:	<u>1924 ?</u>	
Real Estate Taxes Paid:	<u>\$4633.70</u>	

3) Current Use:

Future Tea + Gift Shop in  
progress

4) General Project Description and /or Proposed Use:

Tuckpointing + Brickwork Repair  
on all walls (exterior). Bricks are  
falling out, crumbling + missing.

5) Is the proposed use permitted under the current zoning classification applicable to the Property? If not, will a zoning change or special use permit be required?

Yes. No changes or special  
use permits needed.

6) Identify the proposed tenants of the project. Indicate whether leases have been negotiated and provide the status of any such negotiations.

I am owner occupied.

- 7) Who will own the developed property?

I own the property. I will  
still own it after work is done.

- 8) Provide a brief description of public benefit to the City resulting from the development of the proposed project including improvements to any public infrastructure and economic quality of life issues for the downtown area.

Building will look beautiful. loose pieces  
+ crumbles will no longer fall onto  
sidewalk and/or endanger pedestrians.

- 9) Discuss how the proposed project addresses the objectives and project activities set forth in the City of Lincoln Central Business TIF Redevelopment Plan including an explanation as to how the project will eliminate or mitigate blighting conditions in the downtown area.

Building bricks will no longer  
fall. Building will be restored to  
safe conditions.

- 10) Describe how the proposed project will stabilize the surrounding area and promote additional development in adjacent areas.

Other buildings will want to  
look and be structurally sound.  
Customers will patronize businesses

that look like owners care about their community.

- 11) Provide an estimate of the total number of jobs to be created or retained by the proposed project, including salary ranges.

a. Present number of employees: Full time 0 Part time 0

b. Anticipated number of employees: Full time 2 Part time       

- c. List job classifications, salary ranges, and number of hours each job classification is expected to work: Retail shop owner

Salary to be determined

approx. 50 hrs per week each

- 12) If the proposed project includes commercial uses, explain how the project will encourage the inflow of customers from outside the city's downtown area or which will provide retail or other commercial services currently unavailable or in limited supply in the downtown area.

There is no Bubble Tea Business  
anywhere close. Bubble tea is  
a growing business that is gaining  
speed nationwide.

- 13) Project Financing:

a. Description of construction/renovation cost estimate for project: Tuckpointing + brick repair

i. Applicable to project: ☒ Yes ☐ No

ii. Item Description: Tuckpointing Costs: \$76,500

Item Description: Brick repair Costs:       

Item Description: Brick replacement Costs: \$2,000

b. Description of machinery/Equipment Acquisition for project (for info only)

JLG rental

i. Applicable to project: ☒ Yes ☐ No

ii. Item Description: \$1400 per week for 9 weeks Costs: \$12,600

Item Description: \_\_\_\_\_ Costs: \_\_\_\_\_

Item Description: \_\_\_\_\_ Costs: \_\_\_\_\_

c. Description of furniture/fixture acquisition for project (for info only)

i. Applicable to project: ☐ Yes ☒ No

ii. Item Description: \_\_\_\_\_ Costs: \_\_\_\_\_

Item Description: \_\_\_\_\_ Costs: \_\_\_\_\_

Item Description: \_\_\_\_\_ Costs: \_\_\_\_\_

14. Sources and uses of funds:

	CITY TIF	BANK	OWNER EQUITY	OTHER
Land Acquisition:	\$ _____	\$ _____	\$ _____	\$ _____
Building Acquisition	\$ _____	\$ _____	\$ _____	\$ _____
Façade Improvement:	\$ <u>83,100</u>	\$ _____	\$ <u>8,000</u>	\$ _____
Building Rehab:	\$ _____	\$ _____	\$ _____	\$ _____
Equipment/Fixtures:	\$ _____	\$ _____	\$ _____	\$ _____
Furnishings:	\$ _____	\$ _____	\$ _____	\$ _____
Emergency Repairs:	\$ _____	\$ _____	\$ _____	\$ _____
ADA/Life Safety:	\$ _____	\$ _____	\$ _____	\$ _____
Building Code/Elec.:	\$ _____	\$ _____	\$ _____	\$ _____
TOTAL	\$ <u>83,100</u>	\$ _____	\$ <u>8,000</u>	\$ _____

15. Provide narrative explaining why the project is not feasible and could not be carried out without TIF Funding assistance. I am not yet open for business.

I have no income.

16. Provide evidence that the applicant possesses the financial ability to complete and operate the proposed project.

a. Identify sources, amounts and status of all debt financing and/or equity funding available to complete the project. All the money in my

bank account until it is gone.

b. Has the applicant explored alternative financing methods for the proposed project before applying for the use of City Funds? ☐ Yes ☒ No

If you checked Yes : Enterprise Zone \_\_\_\_\_  
Historic Preservation Tax Credits \_\_\_\_\_

c. Provide an estimate of the incremental property taxes and any new retail sales tax the proposed project may be expected to generate. Unknown at this  
time as business is scheduled to  
open this fall.

17. Collateral Description

List the following for collateral that will be offered for security for the City funds:

Name

Value

The undersigned has applied for the grant or loan described in this application and the proceeds of said grant/loan will be used in connection with the project described herein. The applicant agrees to abide by all City of Lincoln Central Business TIF Redevelopment and/or Façade Rehabilitation Incentive Program Guidelines. The Applicant agrees to furnish information listed as application attachments and any additional information to the City as needed to review and consider this request.

By execution of this application, Applicant acknowledges and consents for the City to conduct any and all credit history checks it deems necessary and appropriate.

  
Applicant's Signature

Owner  
Title

7-11-16  
Date

(Applicant- do not write below this line)

Date Application Received 7/11/12 Staff Signature [Signature]  
Notes:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_





CITY OF LINCOLN, ILLINOIS  
700 Broadway St., P.O. Box 509, Lincoln, IL 62656

TIF District Facade Rehabilitation Incentive Application

Applications must be reviewed and approved before the project begins. Work completed prior to Staff Review is ineligible, unless specifically amended by the Council. If there is a significant change in the scope of the project after the application has been approved; the applicant must re-apply with the scope of the new project.

Please submit application to:

John Lebegue  
Building & Zoning Officer  
City of Lincoln  
700 Broadway Street  
Lincoln, Illinois 62656  
217-732-6318

Applicant Name: Andrea Eileen Mullins Business Name: Sir Renna Tea Windows  
Applicant Mailing Address: 113 N. Kickapoo St., Lincoln IL 62656  
Applicant Phone Number 314-223-1833 Fax --- Email eileeninhermann@yahoo.com  
Federal Employer Identification Number (FEIN) 81-2667717

Type of Business Entity:

☒ Individual ☐ Corporation

☐ Partnership

☐ Combination

I am Applying for a \$ 5,000

\$ --- Grant ☐ Loan ☒ Grant ☐ Combination

Project Category:

New Business Construction ☐

Business Relocation/Expansion/Rehabilitation ☐

Facade Restoration Grant or Loan ☒

Emergency Structural Repairs ☒

ADA, Life Safety, Building Code, and Electrical Rehabilitation ☒

Building Name: Sir Renna Tea

Building Address: 113 N. Kickapoo St., Lincoln IL 62656

How is the title held to the property?

☒ Individual ☐ Corporation ☐ Land Trust

☐ Partnership ☐ Limited Liability Company ☐ Other

1) Name(s) of property owner(s): Andrea Eileen Mullins

(All beneficial owners of a Land Trust, members of a Limited Liability Company and Partners in a partnership must be listed.)

Owner(s) phone: 314-223-1833

If the grantee is not the same as the owner, explain:

6/25/2013

2) Building Data:

	TOTAL	ADDRESSED BY PROJECT
Site square footage:	<u>7,326</u>	<u></u>
Building square footage:	<u>12,265</u>	<u>est. 5,000</u>
Number of floors in building:	<u>2</u>	<u>2</u>
Approximate year constructed:	<u>1924 ?</u>	<u></u>
Real Estate Taxes Paid:	<u>\$4633.70</u>	<u></u>

3) Current Use:

Bubble Tea + Gift Shop pending

4) General Project Description and /or Proposed Use:

Remove boards from boarded up  
windows. Reinstall energy  
efficient windows.

5) Is the proposed use permitted under the current zoning classification applicable to the Property? If not, will a zoning change or special use permit be required?

N/A

6) Identify the proposed tenants of the project. Indicate whether leases have been negotiated and provide the status of any such negotiations.

I am owner occupied.

11) Provide an estimate of the total number of jobs to be created or retained by the proposed project, including salary ranges.

a. Present number of employees: Full time 0 Part time 0

b. Anticipated number of employees: Full time 2 Part time 0

c. List job classifications, salary ranges, and number of hours each job classification is expected to work: Retail Shop owner

Shop clerk

Salary to be determined.

Will work approx. 50 hrs

per week.

12) If the proposed project includes commercial uses, explain how the project will encourage the inflow of customers from outside the city's downtown area or which will provide retail or other commercial services currently unavailable or in limited supply in the downtown area.

Restored + upkept buildings  
enhance shopping environment.

13) Project Financing:

a. Description of construction/renovation cost estimate for project: window installation + old board removal

i. Applicable to project: ☒ Yes ☐ No

ii. Item Description: 8 windows install Costs: \$5,000

Item Description: \_\_\_\_\_ Costs: \_\_\_\_\_

Item Description: \_\_\_\_\_ Costs: \_\_\_\_\_

b. Description of machinery/Equipment Acquisition for project (for info only)

i. Applicable to project: ☐ Yes ☒ No

ii. Item Description: \_\_\_\_\_ Costs: \_\_\_\_\_

Item Description: \_\_\_\_\_ Costs: \_\_\_\_\_

Item Description: \_\_\_\_\_ Costs: \_\_\_\_\_

c. Description of furniture/fixture acquisition for project (for info only)

i. Applicable to project: ☐ Yes ☒ No

ii. Item Description: \_\_\_\_\_ Costs: \_\_\_\_\_

Item Description: \_\_\_\_\_ Costs: \_\_\_\_\_

Item Description: \_\_\_\_\_ Costs: \_\_\_\_\_

14. Sources and uses of funds:

	CITY TIF	BANK	OWNER EQUITY	OTHER
Land Acquisition:	\$ _____	\$ _____	\$ _____	\$ _____
Building Acquisition	\$ _____	\$ _____	\$ _____	\$ _____
Facade Improvement:	\$ _____	\$ _____	\$ _____	\$ _____
Building Rehab:	\$ <u>5,000</u>	\$ _____	\$ _____	\$ _____
Equipment/Fixtures:	\$ _____	\$ _____	\$ _____	\$ _____
Furnishings:	\$ _____	\$ _____	\$ _____	\$ _____
Emergency Repairs:	\$ _____	\$ _____	\$ _____	\$ _____
ADA/Life Safety:	\$ _____	\$ _____	\$ _____	\$ _____
Building Code/Elec.:	\$ _____	\$ _____	\$ _____	\$ _____
TOTAL	\$ <u>5,000</u>	\$ _____	\$ _____	\$ _____

15. Provide narrative explaining why the project is not feasible and could not be carried out without TIF Funding assistance. I have no current income. The building needs a LOT of rehab + updating. I am out of money.

16. Provide evidence that the applicant possesses the financial ability to complete and operate the proposed project.

a. Identify sources, amounts and status of all debt financing and/or equity funding available to complete the project. \_\_\_\_\_

b. Has the applicant explored alternative financing methods for the proposed project before applying for the use of City Funds? ☐ Yes ☒ No

If you checked Yes : Enterprise Zone \_\_\_\_\_  
Historic Preservation Tax Credits \_\_\_\_\_

c. Provide an estimate of the incremental property taxes and any new retail sales tax the proposed project may be expected to generate. Unknown at this time

17. Collateral Description

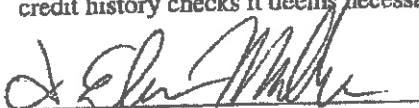
List the following for collateral that will be offered for security for the City funds:

Name	Value
------	-------

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

The undersigned has applied for the grant or loan described in this application and the proceeds of said grant/loan will be used in connection with the project described herein. The applicant agrees to abide by all City of Lincoln Central Business TIF Redevelopment and/or Façade Rehabilitation Incentive Program Guidelines. The Applicant agrees to furnish information listed as application attachments and any additional information to the City as needed to review and consider this request.

By execution of this application, Applicant acknowledges and consents for the City to conduct any and all credit history checks it deems necessary and appropriate.

  
Applicant's Signature


Owner  
Title

7-11-16  
Date

(Applicant- do not write below this line)

Date Application Received	7/11/14	Staff Signature	<i>John T. Hogue</i>
Notes:			

## MEMORANDUM

**TO:** Mayor and Aldermen of the City of Lincoln  
**FROM:** Clay T. Johnson, City Administrator   
**MEETING**  
**DATE:** September 13, 2016  
**RE:** Construction Observation Proposal – Lincoln Depot

### Background

A component of the total Intergovernmental Agreement with the Illinois Department of Transportation for the rehabilitation of the Depot was a monetary allotment for construction observation services (called construction management on the included project cost exhibit). Construction management includes having a certified representative on site to resolve unforeseen issues and interject where there may be conflicts between plan documents and site conditions. I have asked Prairie Engineers to prepare a proposal for these services for the length of the Depot project (approximately 300 days) at 20-25 hours per week. Prairie Engineers was requested as they were the engineering firm who began work on the Depot project from its inception and as a matter of policy, the City has remained consistent with engineering firms who have been representing the City from the beginning of their respective projects.

### Analysis/Discussion

The scope of work includes slightly over 1,000 man hours of observation of the project and bi-weekly site visits from an engineer/architect. Scope also includes the review of pay applications (10) and attendance at bi-weekly progress meetings. The construction manager will not be responsible for the fielding and inspection of Requests for Inquiry (RFI) as that responsibility is that of the IDOT's representatives.

### Fiscal Impact

As you can see from the exhibit from the Intergovernmental Agreement, there is budgeted a total of \$150,000 for construction management for the duration of this contract which means that costs incurred for this work is reimbursable from the State. Prairie Engineer's proposal provides a not to exceed amount for their services totaling \$117,280. Prices for hourly services are held at the same rate as when Prairie Engineers acted as the City's consulting engineer.

### COW Recommendation

Place the consideration of the proposal with Prairie Engineers for construction observation services on the Council's September 19<sup>th</sup> agenda.

### Council Recommendation

Approve the proposal from Prairie Engineers for construction observation services in an amount not to exceed \$117,280.

# ATTACHMENT A to LINCOLN IGA AMENDMENT #1

## 1. Part 5 (Scope of Services and Responsibilities)

Part 5(B) (1) is hereby stricken in its entirety and replaced with the following:

The total estimated cost of the Project is \$4,650,016. A breakdown of this cost estimate is set forth in Part 6.

Part 5(C) (Project Schedule) is hereby amended as follows:

The term "March 31, 2017" on line two is stricken and replaced with "June 30, 2017".

## 2. Part 6 (Description of Station Improvements) is hereby stricken in its entirety and replaced with the following:

### PART 6

#### DESCRIPTION OF STATION IMPROVEMENTS

ALL WORK SHALL BE PERFORMED IN ACCORDANCE WITH THE PROJECT'S PLANS AND SPECIFICATIONS WHICH ARE INCORPORATED HEREIN BY THIS REFERENCE AND WHICH ARE THE CONTROLLING DOCUMENTS OF THIS AGREEMENT.

ITEM <sup>1</sup>	COST
BID TAB 1 <sup>2</sup> REHABILITATE THE BUILDING CURRENTLY LOCATED ON THE PROJECT SITE TO CREATE A 660 SQUARE FOOT PASSENGER STATION AND CONSTRUCT IMPROVEMENTS INCLUDING PARKING, LIGHTING, SIDEWALKS, LANDSCAPING, AND 12' x 360' PASSENGER PLATFORM .	\$3,316,900
BID TAB 2 REHABILITATE THE BUILDING CURRENTLY LOCATED ON THE PROJECT SITE TO CREATE A 3,120 SQUARE FOOT SPACE AVAILABLE FOR GOVERNMENT USE.	\$724,500
TOTAL CONSTRUCTION COST	\$4,041,400
GOVERNMENTAL BODY DIRECT COSTS <sup>3</sup>	\$15,000
CONSTRUCTION MANAGEMENT	\$150,000
CONSTRUCTION CONTINGENCY	\$400,000
PRE-CONSTRUCTION SERVICES <sup>4</sup>	\$43,616
GRAND TOTAL	\$4,650,016
FUNDING SUMMARY	
FUNDING THROUGH DEPARTMENT	\$4,538,943
GOVERNMENTAL BODY PRE-CONSTRUCTION SERVICES	\$43,616
GOVERNMENTAL BODY CONSTRUCTION FUNDING <sup>5</sup>	\$67,457

3. The dollar amount contained in line one of Part 7 (agreement Award Notification) is hereby stricken and replaced with the following: \$4,311,996.

<sup>1</sup> Sizes and final costs are approximate

<sup>2</sup> Bid Tabs 1 and 2, as defined by the construction documents, combined represent total construction cost

<sup>3</sup> GOVERNMENTAL BODY direct costs include items such as utility and permitting costs incurred directly by the GOVERNMENTAL BODY.

<sup>4</sup> GOVERNMENTAL BODY in-kind contributions provided to the Project prior to construction through another IGA with DEPARTMENT.

<sup>5</sup> Amount of GOVERNMENTAL BODY funding remaining; to be provided to the Project during construction phase.



## **EXHIBIT A**

### **WORK ORDER**

This Work Order #2016-1 describes certain services to be performed by Prairie Engineers of Illinois, P.C. ("ENGINEER") in accordance with the terms and conditions of that certain Master Services Agreement dated July 6, 2012 between the City of Lincoln ("CITY"), an Illinois municipality having its offices at City Hall, 700 Broadway St., Lincoln, IL 62656 and ENGINEER, located at 628 Broadway St., Lincoln, IL 62656.

### **SERVICES:**

ENGINEER will perform construction observation services for the CITY for the Chicago to St. Louis High Speed Rail Project - Lincoln Station Reconstruction Project. The Scope of Services for this Work Order will include:

- Provide construction observation on an hourly basis during contractor working hours. Part-time observation of 20 to 25 hours per week by an IDOT approved construction observer with materials testing certifications is assumed. Hours required are estimated at 1,032 hours for construction observation based upon scheduled contractor working days and may be subject to increase if the contractor works additional days or extended hours. Observation work includes the following tasks:
  - Observe construction work on a part-time basis for compliance with project plans and specifications.
  - Prepare and submit daily reports to City and other interested parties each day work is observed.
  - Coordinate with Contractor, City, and IDOT's consulting engineer for changes in work and prepare change orders.
  - Coordinate with materials testing company to perform owner required Quality Assurance materials testing in support of the project. Quality Control materials testing to be performed by the Contractor as per construction contract requirements.
- Perform engineering/architectural site visits and develop project closeout punchlist.
- Attend bi-weekly progress meetings
- Review Contractor's monthly pay requests. Federal documentation procedures (IDOT Documentation) is not required.

### **TIMELINE:**

Project assumes a 300 Calendar Days schedule starting August 15<sup>th</sup>

### **COMPENSATION:**

**Basis of Compensation:** \_\_\_\_\_ ( ) Standard Rates

\_\_\_\_\_ (X) Standard Rates with not-to-exceed fee of \$ 117,280

\_\_\_\_\_ ( ) Agreed fee of \$ \_\_\_\_\_

**Payment schedule:**

Invoices will be issued monthly and will be based upon actual hours worked and actual direct costs.

**INVOICING:**

All invoices submitted under this Work Order should be sent to the following address and should reference Lincoln Station Construction Engineering:

**City of Lincoln**

Attn: Susan Gehlbach, City Clerk

700 Broadway St.


Lincoln, IL 62656

**Additional Provisions:**

N/A

ENGINEER and CITY agree that the referenced Agreement and this Work Order are the complete and exclusive statement of the agreement between the parties, superseding all other proposals or prior agreements, oral or written, and all other communications between the parties relating to the subject matter hereof. In the event of any conflicts between this Work Order and the Agreement, the terms of the Agreement shall prevail. This Work Order shall be effective on the date the second of the two parties hereto signs below.

ENGINEER (Prairie Engineers of Illinois, P.C.)

  
\_\_\_\_\_  
Signature

Lisa Kramer, PE

\_\_\_\_\_  
Printed or Typed Name

President

\_\_\_\_\_  
Title

August 29, 2016

\_\_\_\_\_  
Date

CITY OF LINCOLN

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed or Typed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

Project: Lincoln Station Construction Engineering  
 Location: Lincoln, Illinois  
 Client: City of Lincoln

Project No.: 03L1601  
 Engineer: D. Forgy

Date: 9/9/2016




## Fee Estimate

Description	Manpower			Material	Subcontract	Professional Engineer / Professional Land Surveyor	Architect / Sr. Engineering Designer	Staff Engineer / Surveyor / Scientist	Administrative	Grand Total
	Hour	Direct	Indirect			Rate	Rate	Rate	Rate	
Full-time Construction Observation & prepare daily reports	50,400.00	\$ 3,024.00	\$ 97,440.00			19	40	1032	34	\$ 240.00
Professional Engineer/Architect Site Visit and Purchase	17,400.00	\$ 1,062.00	\$ 13,340.00			40	40	8	4	\$ 1,000.00
Review Monthly Pay Request	5,300.00	\$ 329.00	\$ 8,360.00			20			13	
<b>TOTAL</b>	<b>73,100.00</b>	<b>\$ 4,415.00</b>	<b>\$ 119,140.00</b>							

Assumptions: If these assumptions are incorrect, additional manhours may need to be added to the contract.

- Part time on-site observation provided by IDOT Documentation and IDOT Materials Testing Certified engineer. Assume 1032 hours (300 Calendar Days = 43 weeks @ 24 hours/week). This includes attendance at bi-weekly progress meetings.
- Assume approximately bi-weekly site visits by licensed professional engineer/architect
- Assume review of 10 pay requests
- IDOT Documentation of Contract Quantities (Federal Procedures) not required
- QC Materials testing services to be performed by Contractor. QA Materials Testing to be coordinated by PEI and performed by others. Fees for materials testing not included in this proposal.

## MEMORANDUM

**TO:** Mayor and Aldermen of the City of Lincoln  
**FROM:** Clay T. Johnson, City Administrator   
**MEETING**  
**DATE:** September 13, 2016  
**RE:** Expansion of Scope for 2016 Street Resurfacing Program

---

### Background

When staff brought forward the recommendation of utilizing Beniach Construction for the 2016 Street Resurfacing Program, we informed the Council that we would likely increase the scope of the contract to include additional streets for surface treatment. The staff developed an additional list of streets and requested that the contractor hold their prices for the additional work to which they have agreed.

### Analysis/Discussion

The additional scope of work is approximately doubling the amount of roadway that we would have been addressing in the previously awarded bid. The total price of the program now becomes \$504,790.16. Additional services, such as traffic control, are increased proportionally. A list of the complete list of streets being addressed is included for your review. The highlighted portions of this list are those which are part of the new scope of work. An updated map is also included for your reference.

### Fiscal Impact

The capital project budget for FY 2017 included \$530,000 worth of street resurfacing.

### COW Recommendation

Place the additional scope of work for the 2016 Street Resurfacing Program on the Council's September 19<sup>th</sup> agenda.

### Council Recommendation

Approve the additional scope of work to Beniach Construction for the 2016 Street Resurfacing Program. All resurfacing work shall not exceed \$504,790.16.



## City of Lincoln - Oil and Chip Targets 2016 (Updated 8-30-16)

Street	From	To	Operation	Length	Width	Area (SY)
Connlloy Rd.	14th St.	5th St.	A-1	2800	22	6844.4
Frerer Ave.	Hamilton St.	Sherman St.	A-1	370	20	822.2
Frerer Ave.	Sherman St.	Sheridan St.	A-1	385	33.3	1433.1
Frerer Ave.	Sheridan St.	Butler St.	A-1	375	17.5	719.2
Frerer Ave.	Butler St.	Home Ave.	A-1	350	19	738.9
Decatur St.	Elliott St.	Ladue St.	A-1	360	33	1320.0
Delavan St.	N. McLean St.	Hamilton St.	A-1	340	33.5	1265.6
9th St.	Elm St.	Union St.	A-1	1310	26.5	3857.2
Dehruler Dr.	Nugent Pl.	Welch Dr.	A-1	700	34	2644.4
Earl St.	Delavan St.	180' S.	A-1	180	18	0.0
Miller St.	Delavan St.	180' S.	A-1	180	29.5	0.0
Border St.	Delavan St.	180' S.	A-1	180	13	0.0
College Ave.	Lincoln Ave.	Keokuk St.	A-1	330	24	880.0
Gallina St.	Hamilton St.	Sherman St.	A-1	330	33.5	1228.3
22nd St.	Grand St.	Union St.	A-1	365	16	648.9
21st St.	Palmer St.	Oglesby St.	A-1	360	17	680.0
21st St.	Palmer St.	Oglesby St.	A-1	175	16.5	320.8
21st St.	Oglesby St.	Grand St.	A-1	385	17	727.2
21st St.	Grand St.	Union St.	A-1	355	17.5	690.3
21st St.	Main St.	Jefferson St.	A-1	675	20	1500.0
Chestnut St.	10th St.	11th St.	A-1	475	19	1002.8
Chestnut St.	10th St.	11th St.	A-1	125	6	83.3
Minder Dr.	College Ave.	Elm St.	A-1	610	32	2168.9
11th St.	Jackson St.	State St.	A-1	400	33.5	1488.9
11th St.	State St.	College Ave.	A-1	400	33.5	1488.9
Short 8th St.	Madison St.	Monroe St.	A-1	275	20	611.1
Short 8th St.	Monroe St.	Adams St.	A-1	265	17	500.6
Short 8th St.	Adams St.	Jackson St.	A-1	240	18	480.0
Short 8th St.	Jackson St.	State St.	A-1	180	16	320.0
Short 8th St.	State St.	End	A-1	990	17	736.7
S. Walnut St.	5th St.	6th St.	A-1	345	29.5	1130.8
S. Walnut St.	6th St.	7th St.	A-1	390	29	1256.7
Maple St.	3rd St.	4th St.	A-1	365	33.5	1958.6
Maple St.	4th St.	5th St.	A-1	250	33.5	930.6
2nd St.	College Ave.	Cul-De-Sac	A-1	430	17.5	836.1
Adams St.	2nd St.	3rd St.	A-1	320	16	568.9
2nd St.	Jackson St.	State St.	A-1	200	24	533.3
Kickapoo Ave.	State St.	Galvin St.	A-1	315	29	1015.0
Northgate St.	Kickapoo St.	Southgate St.	A-1	650	46.5	3358.3
Misc. Int.						900.0
Frerer Ave.	N. Kickapoo St.	McLean St.	A-1	325	21.5	776.4
Frerer Ave.	McLean St.	Hamilton St.	A-1	380	21	886.7
Tremont St.	Sheridan St.	Butler St.	A-1	410	33.5	1526.1
Tremont St.	Butler St.	Elliott St.	A-1	375	33.5	1395.8
Tremont St.	Elliott St.	Border St.	A-1	85	33.5	316.4
Jefferson St.	Woodlawn Rd.	21st St.	A-1	1275	33.5	4745.8
Main St.	300' N of Woodlawn Rd.	21st St.	A-1	975	24	2600.0
Connlloy Rd.	15th St.	14th St.	A-1	965	23.5	953.1
Comet Ave.	Bryan Ave.	Sunset Ave.	A-1	250	17.5	488.1
Comet Ave.	Sunset Ave.	Home Ave.	A-1	540	16.5	990.0
N. Hamilton St.	Willard Ave.	Wyatt St.	A-1	345	18	690.0
N. Hamilton St.	Wyatt St.	Decatur St.	A-1	370	19	781.1
N. Hamilton St.	Decatur St.	Clinton St.	A-1	360	34	1360.0
N. Hamilton St.	Clinton St.	Pulaski St.	A-1	330	34	1246.7
N. Sherman St.	Decatur St.	Clinton St.	A-1	340	26.5	1001.1
Decatur St.	N. Sherman	Sheridan St.	A-1	375	26.5	1104.2
Decatur St.	Sheridan St.	Butler St.	A-1	375	33	1375.0
Decatur St.	Butler St.	Elliott St.	A-1	385	33	1411.7
Decatur St.	Ladue St.	End	A-1	370	21	863.3
Beason St.	Pulaski St.	Broadway St.	A-1	300	28	933.3
Ladue St.	Broadway St.	Pekin St.	A-1	330	17	623.3
Delavan St.	Hamilton St.	Sherman St.	A-1	325	33.5	1209.7
Delavan St.	Sherman St.	Sheridan St.	A-1	340	33.5	1265.6
Delavan St.	Sheridan St.	Butler St.	A-1	375	32.5	1354.2
Delavan St.	Butler St.	Elliott St.	A-1	365	33.5	1358.6
Delavan St.	Border St.	Limit St.	A-1	1245	40	5533.3
Delavan St.	Elliott St.	Ladue St.	A-1	295	33.5	1098.1
Junction St.	Elliott St.	Border St.	A-1	580	40	2577.8
Davenport St.	McLean St.	Hamilton St.	A-1	340	33.5	1265.6
Davenport St.	Hamilton St.	Sherman St.	A-1	345	17	651.7
Grand Ave.	21st St.	20th St.	A-1	350	19.5	758.3
Regent St.	Southgate St.	Northgate St.	A-1	1390	27	4170.0
Allison	Southgate	Cul-De-Sac	A-1	75	33	275.0
Allison	Cul-De-Sac		A-1			825.0
Churchhill	Halfmoon	Cul-De-Sac	A-1	615	26	1776.7

Churchill	Cul-De-Sac		A/1			500.0
Nugent Pl	Limit	Cul-De-Sac	A/1	820	30.5	2778.9
Nugent Pl	Cul-De-Sac		A/1			400.0
Carter LN	Nugent Pl	Welch Dr.	A/1	670	27.5	2047.2
Welch Dr.	Limit	Cul-De-Sac	A/1	820	30.5	2778.9
Welch Dr.	Cul-De-Sac		A/1			400.0
Portland Pl	Nugent Pl	Welch Dr.	A/1	692	27.5	2114.4
Sycamore		Cul-De-Sac	A/1	70	40	311.1
Sycamore	Cul-De-Sac		A/1			575.0
Tulip Dr.		Cul-De-Sac	A/1	145	30.5	491.4
Tulip Dr.	Cul-De-Sac		A/1			600.0
Misc. Int.						1250.0
Williamette Ave.	Kickapoo St.	McLean St.	Scarif./A-2	300	18	600.0
Earl St.	Tremont St.	Delavan St.	Scarif./A-2	290	18.5	596.1
Miner St.	Tremont St.	Delavan St.	Scarif./A-2	320	16.5	586.7
Border St.	Tremont St.	Delavan St.	Scarif./A-2	320	18	640.0
College Ave.	Tremont St.	Delavan St.	Scarif./A-2	350	24	993.3
22nd St.	Palmer St.	Oglesby St.	Scarif./A-2	365	14.5	588.1
22nd St.	Palmer St.	Oglesby St.	Scarif./A-2	175	19	369.4
22nd St.	Oglesby St.	Grand St.	Scarif./A-2	385	16	684.4
11th St.	Union St.	Chestnut St.	Scarif./A-2	520	18	1040.0
11th St.	Chesnut St.	Mundy St.	Scarif./A-2	365	18	730.0
11th St.	College Ave.	Elm St.	Scarif./A-2	550	33.5	2047.2
2nd St.	Elm St.	College Ave.	Scarif./A-2	620	16	1102.2
Jackson St.	1st St.	2nd St.	Scarif./A-2	315	14	490.0
Jackson St.	2nd St.	3rd St.	Scarif./A-2	320	12	426.7
Jackson St.	3rd St.	4th St.	Scarif./A-2	315	13	455.0
Adams St.	1st St.	2nd St.	Scarif./A-2	320	19	675.6
Misc. Int.						500.0
Home Ave.	Wyatt St.	Willard Ave.	Scarif./A-2	470	17	887.8
Home Ave.	Willard Ave.	Williamette Ave.	Scarif./A-2	520	16	924.4
Home Ave.	Williamette Ave.	City Limit	Scarif./A-2	950	16	1688.9
Earl	Delavan St.	180'	Scarif./A-2	180	18	360.0
Miner St.	Delavan St.	180'	Scarif./A-2	180	29.5	590.0
Border St.	Delavan St.	180'	Scarif./A-2	180	13	260.0
Delavan St. Alley	Border St.	Limit St.	Scarif./A-2	1222	12	1629.3
Sycamore Lane	Pulaski St.	1st Cul-de-sac	Scarif./A-2	585	82	2080.0
State St.	Kickapoo St.	Broadwell Dr	Scarif./A-2	1380	21	3220.0
Main St.	Woodlawn Rd.	300' North	Scarif./A-2	300	24	800.0
Misc. Int.						400.0

RETURN WITH BID



SCHEDULE OF PRICES

County Logan  
 Local Public Agency City of Lincoln  
 Section 16-00097-00-EG  
 Route Various

**Schedule for Multiple Bids**

Combination Letter	Sections Included in Combinations	Total

**Schedule for Single Bid**

(For complete information covering these items, see plans and specifications)

Bidder's Proposal for making Entire Improvements	\$504,790.16
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Item No.	Items	Unit	Quantity	Unit Price	Total
1	Preparation of Base	Sq Yd	24,150	\$4.00	\$96,600.00
2	Aggregate Base Repair	Ton	200	\$40.00	\$8,000.00
3	Bit. Materials Prime Coat	Gal	9,650	\$4.00	\$38,600.00
4	Aggregate Prime Coat	Ton	50	\$100.00	\$5,000.00
5	Valve Boxes to be Adjusted	Each	12	\$300.00	\$3,600.00
6	Manholes to be Adjusted	Each	14	\$400.00	\$5,600.00
7	Bit. Materials Cover & Seal Coat	Gal	56,500	\$3.00	\$169,500.00
8	Cover Coat Aggregate	Ton	310	\$68.00	\$21,080.00
9	Seal Coat Aggregate	Ton	1,750	\$72.00	\$126,000.00
10	Traffic Control&Protect. (Special)	L Sum	1	\$30,810.16	\$30,810.16